

# Mark Kiwango

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20 February 2023

Recruiter Team,  
Bryant Staffing Solutions,  
13200 Strickland Road, Raleigh, NC 27613.

RE: Healthcare Sourcer (1099 Commission Opportunity/100s of Jobs)

Dear Recruiter Team,

With this letter and the attached resume, I would like to express my sincere interest in the Healthcare Sourcer position you are seeking to fill. As an accomplished Human Resources professional with extensive experience and abilities in talent acquisition and candidate management, I am confident that I possess the knowledge and qualifications that will allow me to contribute toward the success of Bryant Staffing Solutions.

For the past four years, I have excelled in dynamic recruitment environments, demonstrating a keen ability to anticipate management and staffing needs and consistently identify optimal talent to achieve or exceed goals. Additionally, my proven talents in communication, time management, and leadership position me to make a significant and positive impact on your organization.

The following achievements demonstrate my qualification for this position:

Organizing all recruitment including job descriptions, candidate sourcing/screening, needs analysis, candidate interviews, and negotiations to generate outstanding candidate placements. Identifying and evaluating potential job candidates from the open market and internal resume pools. I have develop own sourcing tools and the ability to find candidates, screening and all HR services.

Placing candidates into positions and closely following up with both employees and their managers on performance and outcomes. Demonstrating additional HR-related tasks, including new-hire orientations, contract negotiation, and payroll.

Please take a moment to review my attached resume and credentials. I would greatly appreciate the opportunity to speak with you regarding my candidacy.

Thank you for your consideration.

Sincerely,



Mark R. Kiwango