**CURRICULUM VITAE**

 **PERSONAL PARTICULARS**

 SURNAME : AMBOKA

 FIRST NAME : ALMA

 OTHER NAME : WATENDE

 SEX : FEMALE

 MARITAL STATUS : SINGLE

 DATE OF BIRTH : 2001

NATIONALITY : KENYAN

PRESENT ADDRESS : S.L.P 75051 D.S.M

Mobile : +255 717 200 717

E-MAIL : almawetende@gmail.com

Language : English /Swahili

 **EDUCATION BACKGROUND**

|  |  |  |  |
| --- | --- | --- | --- |
| **YEAR** | **Qualifications** | **Institutes/School**  | **Award**  |
| 2005 – 2016  | Certificate of Primary Education (CPEE) | Kwale Tumaini Academy | Certificate  |
| 2017 -2020 | Certificate of Secondary Education Examination (CSEE) | Mombasa Baptist High School  | Certificate  |
| 2021 - Date | Hotel Management | Trans - World Academy  | Certificate |

**WORKING EXPERENCE**

* InternShip - The Sarova White Sands (May – August 2022): -
* Trained at Legacy (Sales and Marketing executives)
* Front Office (Reservations concierge, guest relation, Reception)
* House Keeping (Laundry, Rooms cleaning and Public Area)

 **PROFESSIONAL SKILLS SUBJECTS**

* Tourism and Hotel Management

**Personal qualities**

* Team worker, self discipline, listener, meticulous flexible, honest, integrity, highly self motivated, professional young and energetic, dedicated to maintain high quality standard with customer services oriented.

**HOBBIES**

* Adventure/Watching TV
* Reading books & News paper
* Exchanging ideas with other peoples

**REFEREES**

Linda Machasio: Training Coordinator (Sarova Whitesands)

Mob: +254 709 111 000

Farida Saad

Director: Legacy East Africa Ltd

Tel: +255 752 231825