



MWAJUMA ISSA HAMISI

Contact

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14108|Kinondoni,Dar es
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E-mail:
mwajumaissahamis@gmail.com

Sex:
Female

Date of birth:
6 February 1996

Marital status:
Single

Additional Skills

- ◇Efficient researcher
- ◇ Teamwork and collaboration.
- ◇ General legal knowledge in Alternative dispute resolution.
- ◇ Proficient in presentation either by transfer of knowledge and awareness to public.
- ◇ Skill in group work and leadership .
- ◇ Skill in computer to access internet,mail service and general Microsoft office.

Professional Summary

- Organised and independent candidate,successful at managing multiple priorities with a positive attitude.
- Willingness to take on added responsibilities to meet team goals.
- To seek and maintain full-time position that offer professional challanges.
- Utilizing interpersonal skills ,excellent time management and problemsolving skills.

Work Experience

09/2022-01/2023

Bendera &Co.,Advocates |Dar es salaam,Tanzania

■Intern

◇Main responsibilities

- Prepared and filed pleading in court of law.
- Interpreted lawa,regulation,legal documents for individuals and business.
- Research and write proposals,writs and bried for each case.
- Prepare and review of contracts and other legal document following applicable regulations for clients.
- Drafting replied to oppisitions.
- Assist in a dvicse client on variety of legal matters including corporate governance,intellectual property, labor law,and taxation.
- Interview clients and direct them to the respective officer.
- Online filing to judiciary website and registration to the brela website.
- Preparation of minutes of board and commitee meetings.
- Attending to company searches at the registrar of companies
- Attending to Company Incorporation
- Attending to sale auctions
- Attending court for cases.
- Read case files and prepare legal opinions.

7/2022-9/2022

Judiciary of Tanzania -kinondoni ICJ |Dar es salaam,Tanzania

■Intern

◇Main responsibilities

- prepared rulling and Judgment and submit to the supervisor
- Research assigned task and present to supervisor.
- Attending court sessuon for hear case and call the case files.
- Attend short meeting with supervisor.
- Used knowlege of legal procedents to analyse probable outcomes of cases.
- Proof reading case files.

7/2020-9/2020

Judiciary of Tanzania -kinondoni district court |Dar es salaam,Tanzania

■ Intern

◇Main responsibilities

- Update records to the court diary.
- Research of relevant cases to support judicial decisions.
- prepared rulling and orders.
- Call cases files and record in court diary

Education

2022

The Law School Of Tanzania |Dar es salaam, Tanzania

■ Postgraduate Diploma in legal practice

|Law

• Award: Not yet

● Leadership Experience

• Apointed as Deputy minister of health and environment for the law school of Tanzania student bar association (Tasba) 2022.

2018-2021

Mzumbe university|Morogoro,Tanzania

■ Bachelor of laws

|Law

• Award: Bachelor of law certificate

□ Professional development completed in criminal procedure with research title of False imprisonment in tanzania implication under section 7 of the criminal procedure Act and section 11 of the ward tribunal Act.

● Leadership Experience

• Apointed as deputy minister of sport for Mzumbe university student organisations (Musu) 2019.

• Apointed as deputy eputy • Minister of information and communication technology at

Mzumbe university student's Organization (Musu) 2020.

● Affiliations

• Law students Association (Mulasa) at Mzumbe University in 2018-2021.

• Award: Certificate of Acknowledgment.

• Mzumbe university muslim students organisations.

2016-2018

Teofilo kisanji university|Dar es salaam, Tanzania

■ Ordinary diploma in law

|Law

• Award: Ordinary diploma certificate.

● Leadership Experience

• elected as Deputy speaker at Teofilo kisanji university students organisations

(Tekudarce) in 2017.

2014-2016

Mbezi beach secondary school |Dar es salaam,Tanzania

■ Advance secondary education

|science and social science

● Training & seminar

• Femina HIP; Girl power research project for better understand challenges faced by

young Tanzanian women at Dodoma.

• Award: Certificate of Participation in 2016.

● Affiliations

• Tanzania Muslim students and youth association (Tamsya) 2010-2016.

• Award: Certificate of membership.

2010-2013

Makutupora secondary school |Dodoma,Tanzania

■ Ordinary secondary education

|science and social science

• award: ordinary secondary education Social certificate.

● Training & Seminars

Femina HIP; Girl power program on sexual & Reproductive Health at
Makutupora
secondary school. • Award: Girl power Certificate in 2013

2003-2009

Msalato primary school |Dodoma, Tanzania

■ Primary school education
|science and social science
• Award:Primary school cerificate

Languages

Swahili — C2

English — B2

References

REFEREES

■ JOHN.C.MSAFIRI
Senior District Resident
Magistrate in charge
Temeke District court one
stop judicial center
P.o. Box 9004,Dar es salaam
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■ CAPT.IBRAHIM
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■ INNOCENT.L.MGETA
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