

## **CURRICULUM VITAE**

### **1.PERSONAL DETAILS**

FULL NAME *Emmanuel John Nkwera*  
DATE OF BIRTH *25<sup>th</sup> September 1989*  
PLACE OF BIRTH *Dar es salaam, Tanzania*  
MARITAL STATUS *Single*  
SEX *Male*  
NATIONALITY *Tanzanian*  
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### **2.EDUCATION BACKGROUND**

YEAR	PROGRAMME	INSTITUTION	AWARD
2014-2018	Bachelor Of Science In Information Technology	Institute Of Finance Management	BSc. IT
2012-2014	Diploma of Information Technology	Institute For Information Technology	Dip. IT
2009 -2011	Advanced Certificate of Secondary Education Examinations	Jitegemee (JKT) High School	ACSEE
2005-2008	Certificate of Secondary School Examinations	Makangarawe SecondarySchool	CSEE
2003-2004	Primary School Leaving Education	Amani Primary School	PSLE
1998-2003	Primary School Leaving Education	Buza Primary School	PSLE

### 3.COMPUTER LITERACY

*Attained skills in the following Computer programs;*

- *Computer Basics*
- *Microsoft Word*
- *Microsoft Excel*
- *Microsoft PowerPoint*
- *Microsoft Publisher*
- *Computer Internet*
- *Adobe Photoshop*
- *Adobe Illustrator*
- *Adobe InDesign*
- *Html5*
- *Cascading Style Sheets (CSS3)*
- *Java script*
- *jQuery*
- *Bootstrap*
- *Visual Studio Code*
- *Notepad++*
- *Php*
- *MySQL*
- *Php MyAdmin*
- *Xampp Server*
- *Responsive Design*
- *UI Components Creation and Customization*

#### 4. LANGUAGE PROFICIENCY

<i>LANGUAGE</i>	<i>SPOKEN</i>	<i>WRITTEN</i>	<i>READ</i>
<i>Kiswahili</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
<i>English</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>

#### 5. PERSONAL ATTRIBUTES

- Voluntary working ability.
- Able to meet deadlines.
- Ability to work under pressure and minimum supervision.
- Flexibility,
- Ability to work independently and as a team,
- Dedicated to maintain high quality standards of work.
- Transparency, honest, integrity and faithful.
- Designer

#### 6. WORKING EXPERIENCE

- Volunteered as I.T Technician Support at Tanzania Electricity Supply Company Limited (TANESCO) from July,2017 to September,2018

##### **Roles**

To Provide technical solution on both computer hardware and software for the staffs

Office management

To provide Administrative Tasks as assistance for the staffs in the offices

Computer network solving problems

Monitoring offices equipment's in the offices

- Worked at 77 Studios from October, 2018 to 2019

##### **Roles**

Graphic Designer

Photographer

- Volunteered as Community Ambassador at Elevate Young Minds (Young Creative Leaders) Organization from January to July 2019

**Roles:**

- Audio Manager on Young Minds Matter Festival in Tanzania
- Worked as Data Entry at Tanzania Electricity Supply Company Limited From July,2019 to December 2019.

**Roles:**

Customer Verification on Database System  
To enter Data of Customers from Geographical Information System (GIS)  
For Mbeya Region.

- Worked as Electoral Supervisor for Temeke Constituency (Dar es salaam) in Tanzania General Elections of October 26 - 28 2020 at National Electoral Commission (NEC).

**Roles:**

To supervise and Monitoring all activities in my Electoral Center.

To Solve and Provide solution to any problems which occurs in the electoral center.

To provide assistant to Voters how to participate in voting process and give them Voting Papers.

To prepare overall reports in the electoral center and send to director/head of election in the Temeke Constituency.

- Worked as Web Developer (Front-End Developer) as Freelancer From February,2020 to Up to Date.

**Roles:**

Web Designer

Front-End Developer

Graphics Designer

- Work as S.T.E (Specific Temporary Employee) For I.T Technician Support at Tanzania Electricity Supply Company Limited (TANESCO) Songea, Ruvuma Region from January,2022 to Up to Date.

**Roles**

To Provide technical solution on both computer hardware and software for the staffs.

Office management.

To provide Administrative Tasks as assistance for the staffs in the offices

Computer network solving problems.

Monitoring offices equipment's in the offices.

To Ensure data management and data entry into system.  
To Update and Upgrade Software's into computers used by Staffs

## **7. HOBBIES AND INTERESTS**

- Social interests:  
Visiting friends and relatives and sharing some ideas.
- Hobbies:  
Listening music's, Internet, Singing Songs, playing football, reading books and watching movies, Sales, Sports and Game, Design

## **8. REFEREES**

### **HANCY FANUEL**

Branch Manager at Assa Microfinance (t) Limited Dar es  
Salaam

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### **REBECCA MICHAEL MNGODO**

FORMER MEMBER OF PARLIAMENT TANZANIA

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### **Dr. ADELGOT KOMBA**

Lecturer

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