

Eliya Lukanya  
Malunde,  
P.O. Box 2119,  
Dar es Salaam,  
30<sup>th</sup> May, 2023.

Head of Human Resources,  
Danvas Career Search,  
Dar es Salaam.  
Tanzania.

Dear Sir/Madam,

**RE: APPLICATION FOR A JOB OPPORTUNITY**

I am writing to you to express my interest in applying for the job opportunity at your good company.

I hold a Bachelor Degree in Business Administration from The University of Dodoma (UDOM). I graduated my Advanced and Ordinary level secondary education in the year of 2018 and 2015 respectively. As an Audit Associate at TAC ASSOCIATES (Certified Public Accountants), I have experience in Auditing for both public and private sector enterprises.

I am competent in **Auditing and Assurance services, financial accounting and financial management**. I can work independently with a team, aim very detail oriented persistent and punctual at mywork, I can work in any type of environments with variety of personalities, I can adopt easily into new situations with creative and resourceful attitudes.

Working with you would be a good advantage to me for learning new cultures from people and adhere to new rules and regulations in the new environment as per laid down procedures.

I take the job with a great sense of responsibility, enjoy challenge of new situations and expect to make a positive contribution in the position.

Kindly find the attached document of my CV for more details.

Thanks for your time and consideration.

Respectfully,  
E. Malunde,  
Eliya Lukanya Malunde.  
(+255743616230).