

Anold Emanuel Shirima

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8PROFESSIONAL SUMMARY

Committed job seeker with a history of meeting company needs with consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand. My goal is to get a position where I can exercise my experience in Logistics and Transport Management.

BACKGROUND

- Profile: Male, 23, Single (28th September 1999)
- Nationality: Tanzanian
- Location: Dar es Salaam, Tanzania.
- Postal Address: P.O. Box 705, Dar es Salaam, Tanzania.

WORK EXPERIENCE

2021-2022 **TANESCO Moshi, Kilimanjaro Regional Office**
Transport Officer Tanzania

Job Description

- Assure the smooth running of the transport department. Supervise Drivers and Driver Mechanics.
- Coordinate with all TANESCO department managers to determine transport requirements and schedule transport to meet them.
- Assist with assessments of local transportation resources and infrastructure, and the contracting of transportation assets.
- Coordinate the movement of vehicles and other transportation assets.
- Ensure the appropriate use, maintenance and repair of all light vehicles and trucks, motorcycles and generators.
- Managing the movement of vehicles and personnel.
- Keep documents current such as registration, insurance, vehicle logs, daily inspection reports, etc.
- Manage fuel requests, fuel stocks (supplier agreements) and spare parts inventories
- Produce monthly fuel and vehicle use reports, "work orders," etc.

- Install and maintain the Vehicle Management System (VMS) and car tracking system to ensure that data is input regularly and that required reports are produced.
- Act as liaison between TANESCO and local government agencies and personnel necessary to keep the TANESCO vehicle fleet legal and roadworthy.

EDUCATION

- 2020- 2023 **National Institute of Transport (NIT)** **Dar es Salaam, Tanzania**
Bachelor's Degree in Logistics and Transport Management.
- 2018- 2020 **Umbwe Boys High School Kilimanjaro, Tanzania**
Advanced Certificate of Secondary Education Examination (ACSEE)
- 2014- 2017 **Kiusa Secondary School Kilimanjaro, Tanzania**
Certificate of Secondary Education Examination (CSEE)

KEY SKILLS AND COMPETENCIES

- Communication and Interpersonal Skills
- Microsoft Office(M/S Word and Excel, Power point and Outlook)
- Attention to Details
- Critical Thinking Capability
- Time Management
- Multitasking
- Problem solving
- Fleet Management and Planning
- Analytical and Administrative Skills
- Teamwork
- Negotiation skill
- Import and Export Operations
- Warehouse Operations and Inventory Management
- Vehicles Safety and Maintenance
- Supply Chain Management
- Transport and Route Planning and Policy
- Traffic Laws and Regulations
- Dangerous Goods and Cargoes Handling
- Customer Relationship Management

LANGUAGES

- English Fluent
- Swahili Native

REFEREES

- 1. Clashon Onesmo,**
Lecturer, Consultant and Researcher,
(Socio-Economic, Environmental and Sustainable Development),
National Institute of Transport,
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- 2. Sesera Samson,**
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- 3. Bashiru Ally Sultan,**
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DECLARATION

I ANOLD EMANUEL SHIRIMA, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience. I authorize verification of information provided in this CV.