

## CURRICULUM VITAE

### 1. PERSONAL PARTICULARS

NAME	ABDALLAH
MIDDLE NAME AND SURNAME	NAJIM MSENGA
BIRTH DATE	10 <sup>th</sup> December 1995
SEX	Male
MARITAL STATUS	Single
NATIONALITY	Tanzanian
LANGUAGES	English and Swahili
CONTACT ADDRESS	Mobile number: 0710673674/ 0737410709 Email address: <a href="mailto:Najimabdallah54@gmail.com">Najimabdallah54@gmail.com</a>

### 2. ACADEMIC QUALIFICATION

PERIOD	INSTITUTION	AWARD
2019	Tanzania Institute of Accountancy	Bachelor Degree in Human Resource Management
2014-2016	Efatha seminary school	Advanced Certificate of Secondary Education (ACSE)
2010-2013	Green Acres Secondary School	Certificate of Secondary Education (CSE)
2002-2009	Green Acres Primary School	Certificate of Primary Education (CPE)

### 3. WOKING EXPERIENCE

A:

Name of firm	National Health Insurance Fund
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<b>Position</b>	Human Resource Trainee
<b>Department</b>	Human Resource Administration
<b>Duration</b>	July 2018-October 2018
<b>Activities</b>	<ul style="list-style-type: none"> <li>● Assessing employees promotion</li> <li>● Confirmation of employees</li> <li>● Filling performance appraisal forms.</li> <li>● Assessing performance agreement forms</li> </ul>

**B:**

<b>Name of Firm</b>	Najim&Company LTD
<b>Position</b>	Human Resource Trainee
<b>Department</b>	Administration
<b>Duration</b>	2019-2020
<b>Activities</b>	<ul style="list-style-type: none"> <li>● Dealing with managerial and Administrative issues.</li> <li>● Coordinating prospective candidates, and interviewing them.</li> <li>● Assisting department with recruitment needs.</li> </ul>

**C:**

Name of firm	Tanzania Police Force Cooperation Sole (TPFCS)
Position	Assistant Project Coordinator.

Duration	2022-
Activities	<ul style="list-style-type: none"> <li>● Monitoring firearms training</li> <li>● Managing the project of patching the road</li> <li>● Performing research on places where there will be a Motor vehicles Inspection Center(MVI) with the help of researchers from the University of Dar Es Salaam.</li> </ul>

#### 4. OTHER SKILLS

- Computer skills (Microsoft Office – Microsoft Word AND Microsoft Excel)

#### 5. HOBBIES AND INTERESTS

Travelling, sport(football, volleyball,basketball) reading magazines, and watching movies, making new friends and acquiring new knowledge.

#### LANGUAGES

- Excellent in English and Kiswahili in both written and oral form.

#### REFEREES

1. Name: **Khamisi M. Juma**

Position: District immigration Officer,

Place: Korogwe, Tanga,

Mobile number: 0713306381

E-mail: [khamistiltontg2013@gmail.com](mailto:khamistiltontg2013@gmail.com)

P. O. Box 371,TANGA.

2. Name: **Dr. Prosper Kiramuu**

Position: Head of Consultancy

Place: Tanzania Police Force Corporation Sole,  
Dar Es Salaam (TPFCS).

Mobile number: 0629700500.

Email: mboweprosper@hotmail.com

3. Name: **Pearone Lyatuu Peter**

Position: Village executive officer

Place: Ulaya Mbuyuni

P.O.Box 65, Kilosa

Mobile number: +255 713708494