CURRICULUM VITAE (CV)

**PERSONAL DETAILS**

**SURNAME: LOHAY, FIRST NAME: VICTOR, OTHER NAME: JOSEPH**

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|  | **Date of birth** | **Place of Birth** | **Gender** | **Marital status** | **Nationality** |
| March 10, 1993 | Ilala, Dar es salaam | Male | Single | Tanzanian |
|  |
| **Current Location** | **Telephone** | **Address** | **Email ID** |
| Dar es Salaam | 0759010948 / 0655815480 | P.O. Box 67098 Dar es Salaam | victanyoyo@gmail.com |

PERSONAL STATEMENT:

I hold Bachelor Degree in Automobile Engineering from National Institute of Transport and Registered Engineer by ENGINEERS REGISTRATION BOARD (ERB) as Graduate Engineer. Furthermore, I’m a qualified Vehicle Inspector and Driver Examiner who attended this Course from National Institute of Transport. I'm experienced in working with different companies and institutions as detailed below in this curriculum vitae.

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| **LANGUAGE PROFICIENCY** |
| **Language** | **Speak** | **Read** | **Write** |
| English | Good | Good | Good |
| Kiswahili | Good | Good | Good |
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| **COMPUTER PROFICIENCY** |
| **Programme** | **Skills** | **Programme** | **Skills** |
| MS Office Word | Good | MS Office Publisher | Good |
| MS Office PowerPoint | Good | Computer Maintenance & Repair | Good |
| MS Office Excel | Good | Windows Installation (OS) & Drivers | Good |
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| **ACADEMIC QUALIFICATIONS** |
| **Education Level** |  **Programme** | **Institution** | **Year** |
| Bachelor Degree | Automobile Engineering | National Institute of Transport | 2018 |
| Drivers Instructor | Driver Instructors Course | National Institute of Transport | 2021 |
| Professional Driving | Advanced Driver’s Course Grade II (VIP) | National Institute of Transport | 2020 |
| Vehicle Inspector | Vehicle Inspection and Drivers Examiner | National Institute of Transport | 2017 |
| Advanced Secondary | Physics, Geography & Mathematics (PGM) | Minaki Secondary School | 2014 |
| Ordinary Secondary | Science and Social Science | Don Bosco Seminary | 2011 |
| Primary Level | Primary Education | Mburahati Primary School | 2006 |

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| **TRAINING AND SEMINARS** |
| **Concentration** | **Target** | **Organisation** | **Year** |
| Driving Licence | Class: D | Lumumba Driving School | 2016 |
| ORATA | The Organization Against Transport accidents | National Institute of Transport | 2017 |

# WORKING EXPERIENCE:

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|  | **INSTITUTION** | **POSITION** | **FROM** | **TO** |

National Institute of Transport Motor Vehicle Inspector April 2019 March 2020

# Duties performed:

* Inspection and test on all types of Vehicles according to regulations.
* To prepare relevant vehicle reports and certificates at test stations.
* To prepare Daily, Weekly and Monthly Vehicle Inspection report writing.
* To support the Station manager in daily activities to ensure compliance with agreed standards, procedures and motivate staff to their full potential.
* Help and advice customer as required with quires relating to agreed technical standards, service and deal with front line testing, ensuring a high standard of service delivery.
* Supervise and support Junior Vehicle Inspectors with their duties at all locations also Facilitate and conducting training to Vehicle inspection students.
* Carryout and participate in relevant trainings in order to develop personal skills, knowledge and service standards in line with existing principles.
* Keep up to date with procedural and technical developments relating to the job.

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| **INSTITUTION** | **POSITION** | **FROM** |  **TO** |
| Zanzibar Bureau Of Standards | Vehicle Inspector Trainee | October 2017  | November 2017 |

**Duties performed:**

* To prepare relevant vehicle reports and certificates at test stations.
* Inspection and test on all types of Vehicles according to Zanzibar Standards and regulations.
* Inspect damaged vehicles; assess the extent of damage sustained, the cost of repair and timescales.
* Achieve customer satisfaction by on-time completion of job through team work.
* Technical explanation to customers about the defects that are found on their newly imported vehicles.
* Explaining customer’s vehicle insurance policy and procedures on processing claims after accident.
* Handling customer dissatisfaction about our service.

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| **INSTITUTION** | **POSITION** | **FROM** | **TO** |
| National Institute Of Transport (TET) | Project Participant | November 201 7 | July 2018 |

 **Duties performed:**

* Design and Manufacture Of Electric Car.
* To assemble different Parts that were used on the production of the Prototype.
* To make drawings that were used on this Project using CAD
* To organize Project members to perform fully on the project through contribution of Money and man power.
* Report Writing.

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| **COMPANY** | **POSITION** | **FROM** | **TO** |
| Usagara Driving School | Class Instructor | September2018 | November2018 |

**Duties performed:**

* Teaching of Highway Codes (Roads signs) and how to interpret them.
* To conduct Preventive Maintenance training to the students.
* To Plan daily driving routine that will be followed.
* To assess student on their final driving test that involves both class and on road test.

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| **COMPANY** | **POSITION** | **FROM** | **TO** |
| Az Driving School | Driver Instructor | March 2022 | To Date |

 **Duties performed:**

* + Preparing lessons that are tailored to student’s needs
	+ Providing instructions on the parts and functions of a vehicle, and on-road regulations.
	+ Teaching practical skills related to all aspects of driving.
	+ Helping students to develop confidence in their driving skills.
	+ Gaining control of the vehicle during emergency situations.
	+ Calming students who ar in distress.
	+ Documenting and reporting on students’ progress.
	+ Informing students when they are ready to take the driver’s test
	+ Reporting all accidents to the Head of driving school.

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| **REFEREES** |  |
| **NAME** | **COMPANY** | **POSITION** | **CONTACTS** |
| Makule Patrick | National Institute of Transport |  Assistant Head Transport Safety and Environmental Studies | Tel: +255715750100Email: makulepatrick@yahoo.com |
| Robert Kilamato Mkama | National Institute of Transport |  Workshop Technician | Tel: +255754063191Email: Kilamatorobert@gmail.com |
| Nyimila Anosisye Mwandenuka | National Institute of Transport | Tutorial Assistant at National Institute of Transport | Tel: +255754065456Email: nyimilaanosisye@yahoo.com |
| ***Certification*** |  |
| I, the undersigned hereby certify that to the best of my knowledge and belief, this profile correctly describes qualifications, my experience and myself.Signature:  Name: Victor LohayDate: October 14, 2019 |