

AMRAM THOBIA ORWA

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PROFESSIONAL SUMMARY:

I am an honest, committed and hardworking person with a Bachelor of Commerce in Finance (B.COM Fin) having a solid background in financial management, and accounting field. As a finance professional, I aim at utilizing my skills, knowledge, and expertise in adding value to the team to help the Organization achieve its goals and objectives.

PERSONAL DATA:

Sex: Male

Date of Birth: 13TH August, 1998

Language: Swahili and English

Nationality: Tanzanian

EDUCATION:

2023 -	Currently pursuing CPA (T) National Board of Accountants and Auditors (NBAA).
2018-2021	Bachelor of Commerce in Finance (BCOM Fin) The University of Dodoma (UDOM), Dodoma.
2016-2018	Advanced Certificate of Secondary Education Examination (ACSEE) Umbwe Secondary School, Kilimanjaro.
2012-2015	Certificate of Secondary Education Examination (CSEE) Rorya Secondary School, Mwanza.

WORKING EXPERIENCE:

1. Revenue Officer – Rorya District Council: June, 2022 – October, 2023.

Duties and Responsibilities;

- Issuing control number to revenue collection agents.
- Performing monthly reconciliation of revenues with the revenue agents.
- Developing new ways of generating revenues within the District Council.
- Registering new revenue collectors.
- Performing any other duties as may be assigned by my supervisor.

2. Trade Officer – Rorya District Council: 07th September, 2020 – 16th October, 2020.

Duties performed;

- Determining the tax amount charged on hotel owners (hotel levy).
- Issuing liquor and business licenses to the respective customers.
- Assisting customers to fill the forms required and other important requirements needed for one to obtain a liquor or business license.
- Registering the new applicants for liquor and business licenses.

AREAS OF COMPETENCE:

Financial Management

Financial Accounting

Investment Analysis

Computer packages, e.g., Microsoft office like Excel, Word.

QuickBooks

WORKSHOPS AND SEMINARS ATTENDED:

- Accounting Profession seminar by the National Board of Accountants and Auditors (NBAA).
- Leadership seminar by the Global Leadership Summit (GLS Tanzania).
- Career Fair workshop by AIESEC with NMB Bank.
- Career Fair workshop by the Directorate of Postgraduate Studies of The University of Dodoma.

SKILLS:

- Good communication skills
- Financial management
- Cost and management accounting
- Investment Analysis
- Interpersonal skills
- Emotional intelligence
- Positive attitude
- Time management

REFERENCES:

1. CPA-T Amos Kasese
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