

**AYUBU ABDALLAH ZANDO**

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Email [Ayubuzando1@gmail.com](mailto:Ayubuzando1@gmail.com)

Date of Birth: 16<sup>th</sup> May, 1998 / Nationality: Tanzanian/Gender: Male

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**PERSONAL PROFILE**

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An experienced and talented LLB holder over three years of experience in the field of Legal, Administration, and Advanced Research Assignment.

**EDUCATION**

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2023-PRESENT	Post Graduate Diploma in Legal Practice The Law School of Tanzania
2019 - 2022	University Education Tumaini university of Dar es salaam college (TUDARCo)
2017 – 2019	Advanced Secondary Education Arafah Islamic seminary
2013 – 2016	Ordinary Secondary Education Daarul-arqam secondary school
2005 – 2011	Primary School Kimanga primary school

**CAREER HISTORY LEGAL OFFICER  
October 2020**

**July 2020-**

**ESS CREATIVE & LEGAL FOUNDATION RESPONSIBILITIES:**

- i. Writing, reviewing and editing reports and Submissions;
- ii. Identifying and analyzing legal issues in different case files;
- iii. Drafting legal documents;
- iv. Attends Court Sessions;
- v. Review case proceedings;
- vi. Handling all Firm secretarial duties;
- vii. Preparing Legal opinion;
- viii. Conduct other work related responsibilities as assigned.

**ACADEMIC AND PROFESSIONAL WORKING PAPER**

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2022 - Submitted a research paper titled "Examination on the laws relating to the use of participatory security in" as part of the fulfilment for the award of Bachelor Degree of Laws at the Tumaini University of Dar es salaam College (TUDARCo).

## RELEVANT PROFESSIONAL SKILLS

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- i. Possesses excellent research and report writing.
- ii. Drafting and negotiation skills.
- iii. High level of Accountability, Efficient and Accurate;
- iv. Strong communication and interpersonal skills;
- v. Competent in making excellent judgement and decisions;
- vi. Fluent in speaking and writing English and Swahili languages; and
- vii. Proficient in using Ms. Word, Ms. Excel, Ms. Power point.

## INTERESTS

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Keen on watching news, sports, participating in constructive discussion and debates. Reading novels, travelling, networking, researching and making new discoveries.

## VERIFICATION

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I, **AYUBU ABDALLAH ZANDO**, verify that to the best of my knowledge and belief, these data correctly describe me, my qualifications and experience.

## REFEREES.

### Mr. ABDALLAH ZANDO

Father

Phone No: 0688118577

Email: Abdallahzando@Gmail.com

### MWAJUMA MUSSA MAHANGA

Mother

Phone No: 0719736452

Mwajumamahanga@gmail.com

### NURU ABDALLAH ZANDO

Sister

Phone No: 0717732694

Email: [Nuruzando@gmail.com](mailto:Nuruzando@gmail.com)