

CURRICULUM VITAE

CECILIA GEORGE ASMANI
P.O.BOX 71397, Dar es salaam
Email: cecylia9819@gmail.com
Phone number: +255672084489

Hard-working individual Intelligent and loyal team member, readily listening to others, acknowledging peer accomplishment, and contributing to positive and productive work environments and team morale.

EDUCATION BACKGROUND

Institute of Finance Management, 2018 - 2021

Bachelor of Science in Tax Management (BTX)

JJ MUNGAI Secondary School, 2015 - 2017

Advanced Certificate of Secondary Education

FIELD PRACTICAL EXPERIENCES

Tanzania Revenue Authority (TRA) - Legal Intern

Main Activities and Responsibilities

- Assessment of taxpayer
- Registry activity (filling tax position)
- Physical Survey Analysis
- Checking on VAT return

Tanzania Revenue Authority (TRA) - Legal intern

Main Activities and Responsibilities

- provision of TIN (taxpayer identification number) both Individual and business
- Assist individual's with issuance Motor vehicle registration
- Transfer of ownership of motor vehicle

Feed the Children As a data collector

May - 2019 Data collection KPC,(knowledge, Practice and Coverage)

June - 2020 Data collection KPC

Main Activities and Responsibilities

- Carrying out research including data collection during KPC (Knowledge, Practice and coverage) on matters relating to Nutrition in an effort to understand the impact Feed the Children has had in the Kisarawe community.

Feed the Children As a data collector

November-2020 Data collection Baseline Survey Morogoro

Duties and Responsibilities

- Took part in the exercise of quantifying the distribution of a certain variables in a study population in Morogoro Dc to collect information that will help feed the children design intervention programs in community development as they gear up to start projects in a new program area.

LANGUAGES AND SKILLS

- Fluent in Swahili and English both written and spoken.
- Computer Literacy: Microsoft Office Suite, internet research, Ms. Windows, familiarity with software: Outlook, Gmail.
- Research Skills: Data Entry, Cleaning and Coding, Data Interpretation and Data Presentation.

REFERENCES

Beatrice Kuzilwa.

Human Resource Manager.

Feed the children

Beatricek787@gmail.com.

Mobile:0787957298.

Rashid Ramadhani Mbega

Tax management Assistant II

Tanzania Revenue Authority

rashidymbega@gmail.com

Mobile:0759433139

Christian Kalamata

Relationship Manager-Business banking

Akiba Commercial Bank- PLC

P.O.BOX 15833, DSM

Mobile: 0713764886

email: christiankalamata@gmail.com