

## CURRICULUM VITAE

### PROFILES

#### A: PERSONAL INFORMATION

Surname	Hussein
First name	Nasra
Date of Birth	15 <sup>th</sup> Dec, 1997
Place of Birth	Dar es Salaam
Nationality	Tanzanian
Sex	Female
Marital Status	Single

#### B: CONTACT ADDRESS

Physical address	P.O.Box 376 Dar es salaam, Tanzania
Phone number	+255 622 966 726
E-mail address	<a href="mailto:husnasra@gmail.com">husnasra@gmail.com</a>

#### C: EDUCATION BACKGROUND

Nov 2019- August 2022	<b>Bachelor of Arts in Philosophy and political science</b> at University of Dodoma
August 2017 - May 2019	<b>Advance certificate of secondary education (ACSEE)</b> at Perfect vision High School
Jan 2011 - Nov2014	<b>Certificate of Secondary Education (CSEE)</b> , at Ndono Secondary School,
Jan 2004-Sep 2010	<b>Certificate of Primary Education</b> at Yombo Vituka primary School

#### D: WORKING EXPERIENCE

- AUGUST 2021 to SEPT 2021, Field work at BUZA WARD.
  - ✓ Registration of different social and development groups.
  - ✓ Reviewed groups' constitutions.
  - ✓ Writing letters and other office documents.
- 1 NOVEMBER 2022 to 30 NOVEMBER 2022 Volunteer at Yombo Vituka as receptionist
  - Serves visitors by greeting, welcoming, and directing them appropriately.
  - Informs visitors by answering or referring inquiries

## E: COMPUTER SKILLS

### Application Software

- Ms Word
- Ms Excel
- Internet

### Level of Proficiency

Fundamental  
Fundamental  
Fundamental

## F: LANGUAGE SKILLS

### Language

- English
- Kiswahili

### Level of Proficiency

Fluent speaking and writing  
Fluent speaking and writing

## G: HOBBIES

- Watching Television
- Physical exercises

## H: REFEREES CONTACTS

Joan James Ward executive officer Yombo Vituka ward. Phone; +255 754 399 736. Dar es salaam. joanjames@gmail.com	Mr Twahil Mubiru Accountant, Judiciary of Tanzania P.o. box 2, SINGIDA +255763085615 Mubirutwahil@gmail.com	Dr. Boniphace Shimba Francis Lecture at University of Dodoma (UDOM) P.o.box. 259 Dodoma +255 783 202 700 shimbabony@gmail.com
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