

# Trish Tinotenda Riweya

7602 Dawnview Harare  
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tinotendatrish2607@gmail.com

House number 7602, Dawnview  
Harare  
November 2023

Dear Sir/ Madam

RE: APPLICATION FOR A JOB IN YOUR ORGANIZATION AS LABORATORY TECHNICIAN

In relation to the above reference, I am applying for a job as a laboratory technician at your organization.

I am a recent biotechnology graduate aged 24. I am prepared to work under your supervision and conditions so as to gain the pre-requisite experience in your organization.

Thank you in anticipation.

Yours faithfully

Trish Riweya

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## Personal Details

- Date of Birth : 26/07/1999
- Marital Status : Single
- Nationality : Zimbabwean
- Gender : Female
- Driving Licence : Class 2 LL454120

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## Profile

Biotechnology graduate seeking to explore the field and grow professionally

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## Experience

- **Varun Beverages Zimbabwe (PepsiCo)** 14/10/2021 - 30/08/2022  
Internship  
Quality control laboratory  
-Checking beverage quality parameters of a single production line  
Testing semi processed products like syrup to give authority to proceed to next stage  
-Conducting quality inspections on incoming raw and packaging materials  
-Ensuring products meet required quality standards  
Collected samples and performed microbial testing of finished products and raw materials  
-Performed environmental monitoring and environmental analytical tests  
-Analysed effluent samples using different analytical methods  
-Prepared media and reagents  
-Generated daily reports of the analytical tests  
- used SAP to request materials for daily use

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## Education

- **Bindura University of Science Education** 2023  
Bachelor of Science Honours degree in Biotechnology  
2.1
- **Emmanuel High School Nyanga** 2018  
A' Level  
3 A 'level passes Mathematics, Biology, Chemistry
- **Emmanuel High School Nyanga** 2016  
O' level  
11 O' Levels including Mathematics, English and Science
- **Alison** 2023  
Implementation of HACCP food safety system certificate

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## Skills

- Attention to detail
- Analytical thinking
- Information seeking
- Interpersonal skills
- Communication and influence
- Computer and Microsoft skills
- Report writing
- Problem solving

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## Interests

- giving the needy through donations

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## Activities

- Active member of Whitecane foundation for the blind
- Active member of the Yemurai foundation for the needy

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## Reference

- **A. Mamvura - Varun Beverages Zimbabwe**  
Quality Assurance supervisor  
abnermamvura93@gmail.com  
+263 77 748 3888
- **Mr P. Munosiyei - Bindura University of Science Education**  
Chairperson  
pmunosiyei@buse.ac.zw  
+263719966407
- **Dr Mgocheki - Bindura University of Science Education**  
Lecturer  
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