

Jimmy Mwakapunya

Accountant

Organized Accountant with 3 years of managing accurate accounting information, tax return support, bookkeeping and corporate operations. Astute financial professional with keen eye for detail and high level of integrity. Works well in large teams in corporate environments.

Accountant with over 3 years of successful experience in accounting and finance . Recognized consistently for performance excellence and contributions to success in Financial industry. Strengths in Accounting and Finance backed by training in Banking and Finance

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Address: Keko Juu

Email: jimmygodson1@gmail.com

EXPERIENCE

Smec International (Pty) limited Accountant

AUGUST 2017 - SEPTEMBER 2022

Set up and improved accounting systems and processes to meet business needs and maximize effectiveness of operations
Supported monthly reporting analysis to achieve validation of internal reports and to reconcile production operations and general ledger. Accurately documented all cash, credit, fixed assets, accrued expenses and line of credit transactions. Partnered with auditors on annual audits and realized compliance with governmental tax guidelines. Prepared documents, reports and presentations for executives and board members using advanced software proficiencies.
Reconciled accounts and reviewed all materials, including surplus, income, expense data, net worth and assets
Gathered important tax-related information, including taxable income, deductibles and allowance information

EDUCATION

Institute of Finance Management (IFM) Bachelor of Banking and Finance

NOVEMBER 2017 - NOVEMBER 2020

Kibasila Secondary School Advanced Certificate of Secondary Education (ACSEE)

JUNE 2015 - MAY 2017

Chang'ombe Secondary School Certificate of Secondary Education (CSEE)

JANUARY 2011 - NOVEMBER 2014

Minazini Primary School Certificate of Primary Education

JANUARY 2004 - SEPTEMBER 2010

SKILLS

Ms Office, Accounting reconciliation specialist, Finance, VAT reconciliation specialist, Quickbooks expert, Bookkeeping, budget analysis and schedule management

LANGUAGES

English (Native Speaker), Swahili (Native Speaker)

RECOMMENDATIONS

Tusubilege Mmeta

Teacher

+255786668834

Betty Kasege

Teacher

+255679043999

Jane Kasege

Cashier

+255783753063
