

CURRICULUM VITAE

PERSONAL INFORMATION

First name: RAJABU
Middle name: RAMADHANI
Surname: MBOGO
Place of birth: DAR ES SALAAM
Nationality: TANZANIAN
Gender: MALE
Date of birth: 04/12/2000
Marital status: SINGLE
Language: SWAHILI AND ENGLISH

CONTACT INFORMATION

Current address: Dar es Salaam.

Mobile: +255 676 756 106
+255 687 749 084

Email address: rojaboy10@gmail.com

PERSONAL PROFILE

I am a hardworking, ambitious, reliable, self-motivated, open minded, a good team player capable of working in any environment and anytime needed in order to fulfill the goals and objectives set.

EDUCATION BACKGROUND

YEAR	SCHOOLS AND UNIVERSITY ATTENDED	DEGREE/CERTIFICATE OR OTHER SPECIALIZED EDUCATION OBTAINED
2019-2020	TANZANIA INSTITUTE OF ACCOUNTANCY	CERTIFICATE IN BUSINESS ADMINISTRATION
2017-2019	SANGU SECONDARY SCHOOL	ADVANCED CERTIFICATE OF SECONDARY EDUCATION
2013-2016	URU SECONDARY SCHOOL	CERTIFICATE OF SECONDARY EDUCATION
2006-2012	INDIAN OCEAN PRIMARY SCHOOL	CERTIFICATE OF PRIMARY EDUCATION

WORK EXPERIENCE

YEAR	ACTIVITIES PERFORMED	INSTITUTIONS
2021 November To January 2023.	Assistance operational manager; <ul style="list-style-type: none">• Overseeing the day to day operations of the company's operations.• Manage relationships between company and its suppliers.• Communicating with other departments within the company to ensure that transportation operations are integrated other business operations.	Tanzanite bus company

<p>2021 February To 2021 November.</p>	<p>Sales Agent; Dealing with buying and selling of spare parts and Accessories</p> <ul style="list-style-type: none"> • Providing Technical Knowledge about the spare parts were selling, including specifications, compatibility with different equipment's and installation requirements. • Managing inventory levels, by insuring adequate stock of spare parts to meet customers demand while minimizing obsolete inventory • Building strong relationships with Customers, suppliers, and other stake holders within the industry to foster trust and encourages repeat business. 	<p>Semunyu Group of Companies Limited.</p>
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2019 June- November 2020	<p>Company Inspector;</p> <ul style="list-style-type: none"> • Observe employee's performance to assigned duties and adherence to company regulations and schedules. • To control sales and theft within the company. • Inspects and schedule delays accident and complaints. • Inspects company vehicles and other property for evidence of abuse, damage, and mechanical malfunction and direct repairs. • Submit written reports to management with recommendations for improving service. 	<p>Dar lux Company limited.</p>
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COMPETENCE IN SOFTWARES FROM PREVIOUS WORKS ATTAINED

- Microsoft office (Word, Excel and Power point).

Mr. Festo Stanley Mghamba.

Semunyu Group of Companies.
+255 658 782 596.

Mr. Donald Xavery Simagunga.

Simagunga General Trading Company.

+255 620 666 644.

DECLARATION

I certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience, I understand that any misstatement or misrepresentation may lead to my disqualification or removal from the selected team undertaking the assignment.

RAJABU RAMADHANI MBOGO.