



ALI MUBARAK SULAIMA LEBBE

QUANTITY SURVEYOR/COST ENGINEER



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Riyadh-KSA

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PERSONAL DETAILS

Nationality : Sri Lanka (Muslim)
Date of Birth : 06th Oct 1985
Marital Status : Married
Passport No. : N7633240
Iqama No. : 2562840120

EDUCATION

Bachelor of Science with Honors ||
Commercial Management and
Quantity Surveying
Innovative University of Haiti || Haiti
2015-2019

National Certificate || Quantity
Surveying
Department of Technical Education &
Training || Sri Lanka
2006-2009

PROFESSIONAL SKILLS

- Quantity Measurement.
- Bills of Quantity.
- Cost Estimation.
- Cost Plan & Financial Reporting.
- Tendering.
- Interim and Final Payment.
- Variations.
- Commercial and Contract Administration.
- Risk Management.
- Dispute Resolution.
- Cost Monitor and Control.

CERTIFICATIONS

Quantity Surveyor
Saudi Council of Engineers || 2023

LANGUAGES

English (Native)
Tamil (Fluent)
Arabic (Basic)

PROFESSIONAL PROFILE

Professional with over **12 years (more than 08 Years in GCC)** experience in **Pre, Post Quantity Surveying and Estimation**. I have exceptional skills and experience in managing **budgets, controlling costs, and mitigating risks positions** which enables me to efficiently handle complex projects and optimize financial outcomes. Combined with my deep knowledge of Quantity Surveying and Commercial Management, can communicate effectively with Client, Consultant, Contractors, Suppliers & would be an asset to any employer who respects loyalty & responsibility.

PROFESSIONAL EXPERIENCE

Senior Quantity Surveyor

HUB Contracting and Trading Co. WLL || Qatar || 25 Aug 2021 to 10 Oct 2023

Pre-Contract:

- * Prepare the preliminary and detail Cost Estimation.
- * Prepare Quantity takeoffs/Measurement.
- * Prepare Bills of Quantities based on available drawings and contract specification, using construction standards.
- * Prepare Subcontractor Inquires/packages and pricing comparison.
- * Evaluate Subcontractor bids and provide recommendations to the Management.

Post-Contract:

- * Administer contracts and agreements for subcontractors and service providers.
- * Evaluate and Certify Subcontractors Payment Applications.
- * Prepare reports on project cost status, variances, and forecasting to ensure that the project stays within budget.
- * Identify potential risks related to cost and financial aspects of the project.
- * Collaborate with the project team and other stakeholders to ensure comprehensive understanding of project requirements.
- * Propose alternative solutions to achieve cost savings without sacrificing project objectives.

Senior Quantity Surveyor

UCC Holding || Qatar || 14 Oct 2019 to 27 Mar 2021

Post-Contract:

- * Preparation of supplier/subcontractor enquiries and follow-up to get quotations.
- * Preparation and Negotiation of service/contract agreements.
- * Subcontractor/Service providers Interim valuations and Issuing payment certificates.
- * Preparation of site progress (measure and value the work done on site).
- * Client Interim Payment application preparation and submission.
- * Variations analysis based on employer's requirements/Contractor's Proposals and Prepare recommendation for client's approval.
- * Assist to Project Manager/Director with advice and contractual support for commercial risks.
- * Attendance and representation at commercial meetings.
- * Maintain comprehensive and accurate documentation related to quantities, costs, commercial and contracts.
- * Provides technical guidance to lower-level Associates.

TECHNICAL SKILLS

CostX



AutoCAD



Planswift



MS Project



Microsoft Office



SAP/ERP



PROJECTS



Design and Build Family & Labor Accommodations (Qatar).



Lusail Tower (Qatar).



Lusail Palace (Qatar).



West Green Spine Project (Qatar).

- Design and Build Setting of Printing Press (Qatar).
- New Mazrouah 300 Soldier Barrack (Qatar).
- Design and Implementation of the New Steel Factory (Qatar).
- Construction of School Building and Facilities (Sri-Lanka).

REFERENCES

HUB Contracting & Trading Co WLL.

+974 6681 4872

<https://hub-professional.business.site>

UCC Holding.

+974 4429 2220

<https://uccholding.com>

GENERIC ENGINEERING TECHNOLOGY.

+974 4434 1730

<https://www.get-eng.com>

EXPERIENCE CONTINUED...

Quantity Surveyor

GENERIC ENGINEERING TECHNOLOGY || Qatar || 17 Sep 2016 to 10 Jun 2018

Pre-Contract:

- * Prepare Quantity takeoffs to evaluate Bills of Quantities based on design drawings and contract specification.
- * Preparation of subcontractor and supplier enquiries and follow-up to get quotations.
- * Analyze Tender Documents and finalization with tender management for submission.

Post-Contract:

- * Visiting the site periodically and assess the progress (Measure & Valuing the work done) of the project for Interim Payment purposes.
- * Assisting to identify the Cost of Variations on employer's requirements and Contractor's Proposals.
- * Review and Certify the Subcontractors and Service providers invoices.
- * Monitor and Managing project cost from inception to completion progress and ensure cost remain within Budget.
- * Collaborate with project teams to address and resolve issues related to project costs.
- * Attending Client, Design, Project, Site meetings.
- * Maintain accurate and up-to-date records of all Commercial, Contract and Cost related information.

Quantity Surveyor

KBM GROUP LTD. (IHE) || Qatar || 23 May 2013 to 15 Dec 2015

Post-Contract:

- * Preparation of Quantity takeoffs.
- * Evaluate site progress (measure & value the work done on site) for Billing.
- * Supervise and inspect construction works and procedure adherent to plans and specifications base on contract.
- * Manage and coordinate the cost, availability and timely delivery of materials and project schedules for suppliers.
- * Monitor and manage the flow of assigned Project activities.
- * Update progress report in Daily, Weekly and Monthly basis.
- * Assist in the resolution of disputes related to project costs and contracts.

Quantity Surveyor

HAZIFF CONSTRUCTION || Sri Lanka || 01 Oct 2008 to 31 Dec 2011

Post-Contract:

- * Preparation of takeoff quantities to Ensure Bill of Quantities.
- * Assist to prepare the Material, Manpower & Equipment requirements.
- * Evaluate site progress for Billing.
- * Control and manage the Project expenditures within the Budget.
- * Collaborate with project teams to address and resolve issues related to project costs.
- * Update progress report in Daily, Weekly and Monthly basis.
- * Management of bonds, insurances, guarantee and commercial logs.

I hereby declare that the above are true and correct to the best of my knowledge.

Ali Mubarak Sulaima Lebbe