

CURRICULUM VITAE

PERSONAL DETAILS.

Name : Mariam Emmanuel Ayo
Gender : Female
Address : P.O.Box 93
Birth date : 08 /October /1994
Nationality : Tanzanian
Martial status : Engaged
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LANGUAGE

- Kiswahili and english

ACADEMIC

Year	Institute / collage	Award
2002-2008	Kwatulele primary school	Certificate of primary school
2009 -2012	Maruango secondary school	Certificate of secondary school
2013 -2015	Muco collage	Certificate of hospitality managment
2015	Moravian hospital	Skincare thirapy

QUALIFICATION FIELD

- Hospitality and managment officer
- Customer care service
- Computer skills
- Skin therapist

COMPUTER LITERAL

- Office application ms word , ms excell, ms power point , networking
- Introduction of computer technology

EMPLOYMENT

Year	Company	Position
2015 – 2016	Nyumbani hotel tanga	Receptionist and customer care service
2016 -2020	Maua skincare centre	Skin care therapist
2020 – 2021	Hassan motor limited	Cashier and sales officer

WORKING EXPERIENCE

- Customer care and receptionist since 2015 to december 2016 with Nyumban Hotel Tanga .
- Branch manager since april 2016 to september 2017 with lilian service company.
- Cashier and customenr service since septembar 2020 to october 2021.
- Sales executive since 2019 to may 2020 with hidden spa .

A seasion professional with over five year of commindable succes in

- Achiving the organization goal and development ,relationship ,building , emphaty ,secretary ,service ,leadership and maintain a positive attitude , time managment enterpreneurial sprit active listening , understanding the customer needs , negotiation, internet , retail service ,for seling my personality microsoft word

CORE COMPERENCIES

- Formulating long term /short term strategic plans,conducting operation there by archiving .
- Increase sales growth across region .
- Steeving operation with a view to archive organization objectives and to ensure profitability
- Recruiting monitoring and training personal for the marketing team for ensuring optimum performance to deliver quality service in market .

HOBBIES

- I like to learn much i know
- Watching movies
- Helping others
- Travelling

REFFEREE

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