

ERASTO PAUL KIMBULU

Victoria Street, Tabata Baracuda.
Ilala (12015) Dar es Salaam

Contact: +255 766 024 486

What's App No: +255 766 024 486

Email. Kimbulu49@gmail.com

EDUCATION

Tanzania Institute of Accountancy

Bachelor Degree of Accountancy

College of Business Education

Diploma in Accountancy

College of Business Education

Certificate in Accountancy

Certificate of Secondary Education

Kasamwa Secondary School.

Dar es Salaam

December 2017

Mwanza

August 2014

Mwanza

September 2012

Geita

October 2009

SKILLS SUMMARY

Language. Swahili and English

Tools. Microsoft Excel, Word and Power point (High level)

Soft skills. Financial Report, Tax knowledge, Auditing skills (Internal), Regulatory knowledge, and Knowledge with EFD machine.

Analytical skills. Attention to Details: Precision in financial transaction and data
Data Analysis: Interpreting financial data to inform business decision

WORK EXPERIENCE

ACCOUNTANT (TRESAG COMPANY LIMITED) DSM

FEB 13,2024-Currently.

- o Keeping and recording financial transactions.
- o Manage accounts receivable and payable and bank reconciliation.
- o Budget preparation for outgoing trucks.
- o Process payroll and ensure timely payment to employees.
- o Analyze financial data to identify trends and insights.
- o Provide recommendation for cost reductions and revenue enhancement.
- o Prepare and file Tax returns (SDL, PAYE, and VAT return also Withholding tax)

OPERATION MANAGER (THREE ROAD CO.LTD) DSM

FEB 13, 2022- DEC 2023

- o Preparation and manager budget of trucks from loading place to offloading place.
- o Monitor expenses and financial performance.
- o Ensure compliance with quality standard and regulation.
- o Provide daily report to the top management about the trucks.
- o Monitors drivers and other department member to meet the customer demands.

ACCOUNTANT (SINOMA EAST AFRICA CO.LTD) DSM

AUGUST 28,2018-JUNE 2021

- o Manage account receivable and payable, payroll and recording daily financial transaction
- o Prepare and file tax returns (SDL, PAYE, WITHHOLDING TAX and VAT RETURN) and to ensure compliance with tax laws and regulations.
- o Assisting in the preparation of project and annual budget and forecasting.
- o Conducting internal Auditing and resolve discrepancies.
- o Maintain and updates financial record to ensure accuracy and completeness of financial.
- o Prepare and follow-up of bid and tender guarantees and review the terms and conditions.

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- o Involve in Aunting procedures with External and Internal Auditors.

OTHER INFORMATION

Date of Birth: FEBRUARY 14, 1993.

Place of birth: NYAMAGANA_MWANZA (TANZANIA)

REFEREES

MCPHYSON M. NDIBALEMA

Human Resource Officer
Tanzania Port Authority (TPA)
DAR ES SALAAM

CONTACT

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ISAAK PETRO MERUMA

Human Resource Manager
Altop Electronic Co. LTD (TZ)
DAR ES SALAAM

CONTACT

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ELINISIA STEWART TARIMO

Marketing and Project Manager
Sinoma East Africa Co. LTD
DAR ES SALAAM

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ABDUL MALIAIKI MOLLEL

Director
TresaG Tanzania Co. LTD
DAR ES SALAAM

CONTACT

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