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To: Recruitment Personnel,
DANVAST GROUP LIMITED,
IBEACO Building, Ikungi St,
Dar-Es-Salaam, Tanzania,

Dear Sir/Madam,

REF: APPLICATION FOR INTERNAL AUDITOR POSITION

I am writing to express my interest and applying for the advertised position as an Internal Auditor. With my experience in working as Auditor and involved in audit engagements for more than 4 years, I am confident that I am an ideal person who can improve and bring positive results to the organization and to the team.

My academic and professional experience in general auditing, finance, and taxation, coupled with my adaptability and determination, will make me a valuable asset to your team. I am eager to demonstrate my ability to perform and coordinate accounting functions and audit standards in an efficient and productive manner, while maintaining exemplary standards of efficiency, accuracy, and attention to detail.

Keeping an eye on the numbers requires a sharp and detailed eye locating discrepancies and finding their source. For the last two years I have operated as an auditor and senior Auditor for interacting with heads of departments and ensuring the proper structure and maintenance of their accounts. Using the highest standards I find and rectify errors in accounting and implement systems that reduce cost and maximize level of compliance. I also keep my schedule free for staying on top of changing laws and rules regarding taxation and finance and how to use them to the advantage of the company. From blatant fraud to waste to incompetency I know how to work with management to ensure problems are resolved.

I believe I could swiftly surpass your expectations for this role, I would welcome an opportunity to meet with you to discuss my qualifications and candidacy in further details and thank for your time reviewing my application and consideration.

Best Regards,

Ronnie A. Mwaipasi.