



AMIRI RASHIDI SELEMANI

Temeke, Dar es Salaam

amirysuleyman100gmail.com | 0692025424 | DoB: 27/12/1996

I am hard working, reliable, flexible and positive individual eager to advance my career while contributing to organizational success.

Professional Experience

Y9 MICROFINANCE BANK

02/23 - 05/24

SALES AGENT AND COLLECTION OFFICER

- Advertisement and sales mobile phone.
- Communicate with customers to solve their problems.
- Collection of debt from customers.
- To follow up and ensure customers paid their debt daily.
- To create and maintain good relationship with the customers.

Education

TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)

11/19 - 12/22

BACHELOR DEGREE IN ACCOUNTING - 3.6 GPA

- Participated in anti-corruption activities at Tanzania Institute of Accountancy
- Engaged in extracurricular activities at Tanzania Institute of Accountancy

KIBITI SECONDARY SCHOOL

07/16 - 05/18

THE ADVANCED CERTIFICATE OF SECONDARY EDUCATION EXAMINATION(ACSEE) - DIVISION 2:12

- Attained division 2:12 in PCB combination.

CHIDYA SECONDARY SCHOOL

01/12 - 11/15

THE CERTIFICATE OF SECONDARY EDUCATION EXAMINATION(CSEE) - DIVISION 2:18

- Attained Division 2:18 in Science subject

LWANDAI PRIMARY SCHOOL

01/05 - 01/11

PRIMARY EDUCATION CERTIFICATE - PASS

- COMPLETE

Certificate for accomplishing training in accounting packages(software)

- Successfully trained in accounting software including Tally ERP9, QuickBooks, advanced Excel, and e-filing returns at the Tanzania Institute of Accountancy, Dar es Salaam campus

Key Skills

- Proficient in Microsoft Word, Excel, and PowerPoint
- Curiosity
- Self-motivated
- Passionate

Interests

- Book enthusiast
- Fitness enthusiast
- Travel

References

MUTAJU MAROBHE - LECTURER, TANZANIA INSTITUTE OF ACCOUNTANCY
0713626833 | mutajumarobhe@tia.ac.tz

MODEST P ASSENGA - LECTURER, TANZANIA INSTITUTE OF ACCOUNTANCY
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