






Personal details

 Tabitha Elias Saitoti

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 +255694017764

 16102, Dar es salaam

 Female

Skills

Lab management


Microsoft office


Adaptability

Analytical skills


Interpersonal skills


Languages

English 

Swahili 

Hobbies

 Volunteering

 Gardening

 Sports

Profile

OBJECTIVE

To utilize my technical skills and provide a professional service to company/organization by applying and honing my knowledge and working in challenging and motivating working environment.

Education

Bachelor of Technology in Laboratory Science

Sep 2019 - Jun 2022

Dar es salaam Institute of Technology (DIT)

Ordinary Diploma of Science and Laboratory Technology

Sep 2016 - Jul 2019

Dar es salaam Institute of Technology (DIT)

Certificate of Secondary Education (CSEE)

Jan 2010 - Nov 2013

Hermann Gmeiner School Arusha, Tanzania

Work Experience

Cleaning Assistant

Feb 2024 - Sep 2024

Kyamirwa Company Ltd, Dar es salaam

- Maintain a hygienic and neat appearance in a working environment
- Ensure that all equipment used is cleaned regularly, maintained in a safe condition and stored correctly in a designated area.
- Conduct daily cleanliness in all areas of workplace

Dispatcher - Intern

Jun 2023 - Dec 2023

DHL, Dar es salaam

- Booked and accepted bookings
- Ensured shipments collection on time without delay to their correct address
- Ensured safety of customers shipments and place their correct tracking numbers to ensure collection

Lab technician- Intern

Aug 2021 - Oct 2021

International School of Tanganyika, Dar es salaam

- Managed workflow in a timely and efficient manner across all methods in the labs
- Enhanced laboratory efficiency by maintaining a clean and organized workspace, ensuring timely completion of tasks
- Prepared reagents and solutions, calibrating pipettes and related activities to support experiments
- Optimized resources usage through careful inventory management, preventing stock shortages and ensuring availability of necessary supplies

Lab technician- Volunteer

Aug 2020 - Jul 2021

Dar es salaam Institute of Technology, Dar es salaam

- Carried out practicals and assisted my fellow students with their class projects
- Collaborated with senior technicians on complex experiments, resulting in successful outcomes and valuable learning experience
- Performed routine equipment maintenance