

Ashura Athuman Tuwa

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Career Objective & Personal Profile

I am hard working, goal oriented and team player seeking an opportunity to incorporate my skills. I am quick to learn and willing to adapt any job with excellent record attendance. I possess good communication skills as am fluent in both English and Kiswahili.

Education Background

2021-2024: Bachelor of Science in Actuarial Sciences
University of Dar es Salaam

2019-2021: Advanced Level (A Level)
Tabora Girls' Secondary

2015-2018: Ordinary Level (O Level)
Kandoto Girls' Science Secondary School

Working and Volunteer experience

July 2023-September 2023: Practical Training at NMB Bank Plc.

Task and responsibilities:

- Customer service unit activities.
 - Account opening and giving account preference to customers.
 - Assisting with account inquiries and updates.
- Business Banking activities and compliance
- Sales and cross-selling activities.
 - Initiating contact with client through face-to-face meetings.
 - Demonstrate the features and benefits of banking products and services.
- Loan activities (applications and evaluation of documents).
 - Processing loan application and approvals.
 - Providing information on loan product.

- Registers and record keeping
 - Verification of customer identity
 - maintain secure records

March 19, 2022: Expedition at Tabora Girls' Secondary School.

Activities:

- Life skills lessons and ways to excel in secondary school education.
- Coaching on the importance of higher education

Leadership Skills

2019-2021: Class Prefect –**Tabora Girls' Secondary**

- Organized and coordinated special papers among ourselves.
- Collaborated with other school's prefects to discuss how to improve performance especially in mathematics subjects.

Membership and achievements

- Member of University of Dar es Salaam Tax Association (UDTA)-(2023-2024)
- Member of Actuarial Science Students Association at University of Dar es Salaam (ASSAUD). -(2021-2024)
- Member of Generation Empower (GenEm) Cohort 4 at University of Dar es Salaam. -(2023-2024)
- Participant in trainee on Advance Excel.

Skills and attributes

- Excellent listening, understanding and summarizing skills.
- Computer applications: Microsoft Excel, Microsoft Word, Microsoft Power Point.
- Self-taught R programming (Beginner).
- Good communication and networking skills.
- Public speaking and presentation skills.

Hobbies

- Culinary Arts and interior decorations.

Referees

Dr. Andongwisye John Mwakasisile,
Lecture at University of Dar es Salaam,
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Declaration

I hereby certify all information are true and complete to the best of my knowledge and belief. I authorize the institution or its agent to verify the information provided in the resume.

