

# JOHNSON MODING

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## PROFESSIONAL SUMMARY


My name is Johnson Moding. I graduated from the University of Dar es Salaam in 2020 with a Bachelor of Arts in Heritage Management (BAHM). I am confident and ready to work with any company, thanks to the experience I gained from my previous roles. I worked as a Sales Officer at Heritage Drinking Water Limited, loan officer at Platinum Credit, and sales officer Hope Holding Company (Red Tag) and as a community health worker at Busokelo District Council. During my university fieldwork, I served as a receptionist and was responsible for record-keeping and documentation in Village Museum at Makumbusho Dar es salaam and doing research, report writing and data collection at Mbulu plateau

## EDUCATION

### Heritage Management

GPA: 3/5


University of Dar es Salaam (UDSM)

 Oct, 2017 - Sep, 2020

### Advanced Certificate of Secondary Education Examination (ACSEE)

Div: II ~ 10


ISONGOLE SECONDARY SCHOOL

 Jul, 2015 - May, 2017

### Certificate of Secondary Education Examination (CSEE)


Credit

Lufilyo Secondary School

 Jan, 2011 - Sep, 2014

## WORK EXPERIENCE

### Basic Technician in Community Health Work

 May, 2024 - Present


Busokelo District Council

 Mbeya

#### Work Summary

- Health promotion and preventive services.
- Community base diseases and surveillance.
- Basic curative services at Community level.
- Community mobile and outreach programs.

### Loan Officer

 Feb, 2023 - Aug, 2023

Platinum Credit Ltd

 Dar es salaam


#### Work Summary

1. To interview applicants to determine financial eligibility and feasibility of granting loans.
2. Doing an clients appraisal through home visit and visiting at the business point in order to review the clients business if they will match the company policies.
3. To complete loan contracts and to help the clients to fill the application

form of loans.4. To communicate with the clients either to provide an information or to help how to pay the debt.

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### Sales Officer

 Feb, 2022 - Jan, 2023

*Heritage Drinking Water Ltd*


 Dar es salaam

#### Work Summary

1. Providing water services to the customers.2. Providing customers awareness on how the products produced by the company are safe and affordable.3. Managing daily sales of a particular water point.4. Doing promotion of company products to the area where there is no water point

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### Documentation, Receptionist and Data Collector: DDC

 Nov, 2020 - Dec, 2021

*Village Museum*

 Dar es salaam

#### Work Summary

- Maintaining inventory of collections for easily reference
- Providing Memorable and positive experience to visitors through tour guiding.
- To collect data on how many tourists are attended per day and collecting data of the artifact
- To collect an important information on the loss or misplacement of the artifacts

## SKILLS & INTERESTS

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### Skills:

#### Soft Skills

*Entrepreneurship Skill , Microsoft Office Excel*

#### Technical Skills

*Effective In Research And Report Writing , Knowledge In Automotive Technology.*

**Interests:** *Charity Events , Community Involvement , Health Information Systems Officer , Music And Traveling.*

## LANGUAGE

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### Swahili

*Speaking (Excellent)*

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*Writing (Excellent)*

### English

*Speaking (Excellent)*

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*Writing (Excellent)*

## REFERENCE

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1. **Ipyana Amon Mwambambale** | 683031299 | lpyanaamon96@gmail.com | Teacher at Lufilyo secondary school
2. **Asha Hassan Kalangi** | +255784785606 | ashakalangi@yahoo.com | Sales Officer at Hope Holding Company
3. **Dr. Edwinus C. Lyaya** | 687838320 | edwinusl@yahoo.com | C.E.O at Heritage Drinking Water Ltd