

CURRICULUM VITAE

A. MY PROFILE

I am a versatile, focused and determined person with a great attitude and an ability to work well in teams under little supervision. I have been participating and assisting in academic activities such as conducting tutorials, workshops activities, and various other tasks throughout my diploma studies.

B. PERSONAL PARTICULARS

Gender : Female

Nationality : Tanzanian

National Id Number : 19991108161090000414

Language : English & Swahili

Date Of Birth : 08/11/1999.

Place : Dar Es Salaam

Contacts:

Address : Ubungo, Dar Es Salaam

Phone : +255674266325

Email : Claudiachelesy@gmail.com

C.ACADEMIC QUALIFICATIONS

Year	Level	Institution	Location
2020-2023	Diploma in Mechanical Engineering	National Institute of Transport	Dar es salaam
2018-2020	Advanced level secondary education	Songea Girls Secondary School (PCM)	Songea
2014-2017	Ordinary Level Secondary Education	Mbeya Adventist Secondary School	Mbeya
2007-2013	Primary Education	Iva Werner Primary School	Iringa

D.WORK EXPERIENCE

Organization	Job Title	Duration	Responsibilities
Chaibora Company Limited	Machines Maintenance	July-September 2021	<ul style="list-style-type: none">• Maintenance of machines such as automatic tea bag packing machine• Welding and sharpening activities
Sao Hill Industries Limited	Machines maintenance &Electrical Circuits Set up	July - September 2022	<ul style="list-style-type: none">• Electrical issues• Machining, welding and saw blades sharpening• Maintenance of machines

E. SKILLS

❖ **Language proficiency:** I am good in writing, reading and speaking English and

Kiswahili.

❖ **Computer skills:** I am able to use computer programs such as Microsoft word, excel e.t.c

❖ **Problem solving skills:** I am quick at reacting and solving problems and uncertainties that arise at work place and among team members.

F: PERSONAL ATTRIBUTES

❖ Self-motivated, efficient, able to carry multiple tasks, committed and able to work under minimal supervision.

❖ Excellent organizational, planning and leadership skills, excellent team player committed to use skills and knowledge to work with others improving the working environment.

G. INTERESTS AND HOBBIES

Reading books and volunteering in socio-economic activities.

H. REFEREES

S/N	NAME	TITLE	MOBILE	E-MAIL
1	John Makoye	Head of Engineering Department at Sao hill Industries Limited	+255677022595	johnmakoye@gmail.com
2	Kelvin Ojango	Lecturer at National Institute of Transport	+255753027322	kelvinelimada31@gmail.com

I.DECLARATION

I declare that the information provided are complete and correct to the best of my knowledge.

I understand that any false information supplied could lead to my application being disqualified and necessitate to legal action.

Date:19th July,2024.

Signature: C.Chelesy-