**CURRICULUM VITAE (CV)**

**MHOLOKOLE, Shadrack Hashimu**

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**PERSONAL PARTICULARS**

**Date of birth :** 06th May 1987

**Nationality :** Tanzanian

**Sex :** Male

**Marital Status :** Married

**Languages :** English and

Kiswahili**.**

**ACADEMIC QUALIFICATIONS**

* **Bachelor of Arts in Tourism and Cultural Heritage.**

Courses involved: Community Development, information and communication skills, Culture and society **,** Environmental and Socio-impact assessment, Indigenous knowledge and preservation of Culture, Leadership in the hospitality Development , Cultural Tourism, Natural Resources Conservation and Governance and Development perspectives.

* **Certificates** 
  + Certificate of Bachelor degree of Arts in Tourism and cultural Heritage, The University of Dodoma (UDOM) Dodoma, Tanzania (2013).
  + Certificate of Advanced Secondary Education Kilosa Secondary School, Morogoro , Tanzania (2010).
  + Certificate of Secondary Education, Mngeta Secondary School, Morogoro, Tanzania (2007).

**OTHER PROFESSIONAL SKILLS AND CAPACITIES**

* Strong communication and problem solving skills, Good planning, Strong negotiation and influencing skills.
* Excellent facilitation and presentation skills at community and professional level.
* Computer skills ( Word, Excel, Power Point and Email)
* Good understanding of English Language (speaking, Listening and writing)

**WORK EXPERIENCE**

**Worked for ASA MICROFINANCE, as Loan Officer Dar es salaam, September 2020– Jun 2023**

As loan officer at ASA MICROFINANCE TANZANIA LTD, I successfully managed a diverse portfolio of microfinance clients, providing tailored financial solutions to support small business and Low income individuals to achieve their goals.

I collaborated with local communities to promote financial literacy empowering clients with knowledge to make informed decision and improve their financial stability.

**Main Duties**

* Collect instalments from the clients in groups on regular basis and on time
* Selling and explaining loan products and their terms to potential borrowers.
* Conducting member recruitment and formulate groups in all working days in a week with minimum 350 client a week.
* Providing clear and helpful information to clients throughout the loan process.
* Analyzing applicants' financial information, including credit scores, income, and assets, to determine creditworthiness.
* Evaluating the potential risk associated with lending to each applicant.
* Gathering and reviewing loan applications and supporting documentation.
* Developing and maintaining relationships with clients and Providing good customer care
* Providing clear and helpful information to clients throughout the loan process.

**Worked for AMIRI GODOWN AND RICE MILLING MACHINE, as Paddy Purchase Supervisor , Morogoro, February 2017– to May 2020**

As a paddy purchase supervisor I was responsible for purchasing raw paddy from farmers and ensuring safe storage to the stage of milling and Rice selling.

Main duties

* Buying Paddy, I was responsible for buying raw paddy from farmers who bring the paddy at the Godown for sell and sometimes going field where farmers harvest the paddy.
* Quality Assessment, this was all about observing cleanliness, variety, and overall quality of the paddy before buying the paddy.
* Price Negotiation, I used to interact directly with farmers to agree on a fair price for their harvest depending on the quality of the specific paddy being offered.
* Transportation: Once the paddy is purchased, out the Godown I responsible for organizing its transportation from the buying centre to the Godown.
* Storage: I was responsible for Proper storage to prevent spoilage and maintain the quality of the grain.

**REFEREES**

1. **Msambila F Gasto**

Executive Director

DEMKA Organization,

Morogoro Ifakara,

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