

CURRICULUM VITAE

PERSONAL INFORMATION

Name : PATRICK FESTO SARA KIKYA
Gender: Male
Age : 25
Address : 20950 Ukonga-Dar-es-salaam
National ID No: 1990812-23305-00001-29
Mobile : +255 653 538 157
Email : patrickfesto818@gmail.com

CAREER OBJECTIVE

Am prospective Accounting, Finance and Taxation expert who is eager to contribute professional skills. I have ability to work in a dynamic team, self control, achieve results and perform my task at very high level of integrity, honest and sense of responsibility.

EDUCATION

- **Mzumbe University** - 2019-2022
Bachelor of accounting and finance in public sector (BAF-PS).
G.P.A.3.5
- **Galanos secondary School** -2017-2019
Advance level education, Business subject
Division 1.9
- **Samunge Secondary School**-2013-2016
Ordinary level Education
Division 2.21

EXPERIENCE

- Internship at TANESCO Gongo la Mboto branch
Accountant Assistant (November 2021-March, 2022)
Working as assistant in accounting department in various undertakings
 1. Issues reference /control numbers
 2. Recording payment in a system
 3. Issue service line numbers
 4. Preparing weekly and monthly report
 5. Reconciliation
- Direct Sales (DSS) at NMB Bank plc (January 2024 - May 2024), I perform the following duties; Opening Bank accounts, Providing awareness to the customers on the banks product, Preparing weekly and monthly report.
- Assistant Accountant at RBR Spares company (January, 2025 Up to date. I perform the following activities, Stock management, Expenditure management, Filling returns like PAYE and NSSF, Preparing weekly and monthly report on sales and expenses.

ACHIEVEMENT

- Served customers in a positive way
- I saved the company time and money Increased performance, met and exceeded work targets

PUBLICATION

Research report (2022)

Title: Assessment of roles of iscala software in improving expenditure performance

Case study: Tanzania Electric Company (TANESCO) Gongo la Mboto.

SKILLS

- Presentation skills, communication skills, time management skills.
- Soft skills such as excel, tally prime, Microsoft word, Iscala

LANGUAGE SKILLS

Language:

- Swahili
- English

Level of Proficiency:

Excellent
Excellent

HOBBIES

- Reading Books
- Adventures (Travelling to new places and trying new things)
- Attending social events

REFEREES

Dr. Jema Myava Lecturer – Mzumbe University Mob: +255 713 228513 E-mail: jemyava@mzumbe.co.tz	Kukili Henjewe District Accountant Gongo la mboto –TANESCO Mob: +255 713562684 E-mail: kukili.henjewelwe@tanESCO.co.tz	Violeth arbogast Urassa Academic officer Nanyamba - Mtwara Mob:255 789498747 E-mail: arboviole@gmail.com
--	--	---

DECLARATION

I, Patrick Festo the undersigned, herein declare that the information in this resume is correct and true to the best of my knowledge.