# **CURRICULUM VITAE**

# **NAME : PRINCE LUGAKINGIRA ALIKUSHUBIRA**

1.0 PERSON INFORMATION.

DATE OF BIRTH 12th October 1997

GENDER MALE

PLACE OF BIRTH KARAGWE

NATIONALITY TANZANIAN

MARITAL STATUS SINGLE

2.0 CONTACT DETAILS

EMAIL; lugakingirap@gmail.com

MOBILE; 0755326753

POSTAL ADDRESS; UBUNGO, DAR ES SALAAM, TANZANIA.

**3.0 EDUCATIONAL BACKGROUND**

**2020-2023: Moshi Co-operative University (MoCU) Moshi-Kilimanjaro Tanzania. Bachelor’s Degree of Arts in Procurement and Supply Management**.

**2018-2020: St. Alfred High School in Ngara District, Kagera Tanzania Awarded with Advanced Certificate in Secondary Education (ACSEE).**

**2012-2015:Nono Secondary School in Kagera Tanzania Awarded with Certificate of Secondary Education (CSEE).**

**2005-2011: Kandegesho Primary School in Karagwe District, Kagera Tanzania Awarded with Certificate of Primary Education.**

**4.0 WORKING EXPERIENCE**

4.1 Organization;KAGERA REGIONAL ADMINISTRATIVE SECRETARY OFFICE FROM MARCH 2022 UP TO APRIL 2022.

Position: Procurement Officer

-Managing the procurement process from requistion to delivery, ensuring compliance with organization police and procedures.

-Negotiating contracts and terms with vendors to secure favarable agreements.

-Monitoring supplier performance and addressing any issues related to quality delivery.

-Mantain accurate records of procurement activities and transaction.

-Preparing procurement reports and documentation for renew by management.

4.2 ORGANIZATION:KAGERA REGIONAL ADMINISTRATIVE SECRITARY OFFICE FROM AUGUST 2022 UP TO OCTOBER 2022.

POSITION:WAREHOUSE MANAGER

-Overseeing the daily operation of the warehouse, ensuring efficient inventory management.

-Coordinating and supervising the receipt and dispatch of goods.

-Preparing and analyzing warehouse performance reports for senior management.

-Conducting regular audits of stocklevels and inventory record.

4.3 ORGANIZATION:ADARE INVESTMENT COMPANY FROM SEPTEMBER 2023 UP TO DESEMBER 2023

POSITION:STORE OFFICER

-Acting as storekeeper

-Managing the store including receipt, storage and issuing of items.

-Conducting inventory check and mantain accurate stock records.

-Utilizing Microsoft word and excel soft ware to creat and manage procurement document and reports.

-Assist with the loading and unloading of trucks and containers.

-Receive and process incoming stock and materials.

-Pick and fill orders from stock.

-Inspect and verify incoming and outgoing products for accuracy and quality.

-Organize and maintain inventory and storage areas.

4.4 ORGANIZATION; SHARP FINANCIAL SERVICES (T) LIMITED, FROM JUNE 2024 UP TO OCTOBER 2024.

Position; Call centre

* Acting as Telemakerting officer
* Plan advertising and promotional company for loan services
* Communicate and collaborate with customers to promote success of activities that will enhance the presence of company presence.
* Work with team to align strategies for maximum impact
* Resolving any issues or conflicts that arise within marketing team or with customers to ensure customer satisfaction and loyalty
* To ensure that customers are given credit in bulk.

4.5 ORGANIZATION:TPC COMPANY LIMITED FROM NOVEMBER 2024 UP TO FEBRUARY 2024.

POSITION:ASSISTANCE OF PROCUREMENT OFFICER.

-Implement and mantain procurement police, procedure and best practices.

-Collaborate with cross functional to understand and meet their procurement needs.

-Negotiate and manage contract with supplier to secure favarable terms and condition.

-Analyze market trends, pricing and supplier performance to indentify cost saving opportunities.

-Monitoring service provider performance and conduct regular supplier evaluation to ensure compliance with contractual agreement.

-Manage supplier relationship and resolve any issues that may arise.

5.0 CAREER OBJECTIVES

- I am seeking employment that will allow to grow professionally, while being able to utilize my skills, knowledge and experience for the betterment of organization.

- I want to succeed in an environment of growth and excellence to meet with personal and organization goals.

- I am seeking a competitive and challenging environment where i can serve your organization and establish a career for myself.

**6.0 ABILITIES**

* Ability to work under minimum supervision
* To work on dynamic and challenging environment
* Ability to take initiatives.

**7.0 SKILLS.**

Computer skills in Microsoft word, excel, power point, typing, scanning and printing.

Inventory Management.

Logistics and Transportation.

Supplier Control.

Warehouse Supervision.

Communication skills.

Leadership and Management.

**8.0 HOBBIES**

* Organized and planning
* Sports and game
* Reading books & newspaper, socialising and meeting people.

**9.0 REFEREES**

DAVID ELINAPE MOLLEL

ASSISTANCE LECTURE, RESEARCHER AND CONSULTANT

DEPARTMENT OF PROCUREMENT AND SUPPLY CHAIN MANAGEMENT

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FAUSTINE PETER PANGA

HEAD, DEPARTMENT OF PROCUREMENT AND SUPPLY CHAIN MANAGEMENT

PhD IN GOVERNANCE AND REGIONAL INTEGRATION, MSC, PSM, CPSP(T)

SENIOR LECTURE AND CONSULTANT(GOVERNANCE, PROCUREMENT, LOGISTICS AND SUPPLY CHAIN)

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**CERTIFICATIO**N

I, PRINCE LUGAKINGIRA ALIKUSHUBIRA. Hereby declare that to the best of my knowledge and faith, the information given above is true and correct about me, my qualifications and my experiences.