

CURRICULUM VITAE

A: PERSONAL INFORMATIONS

Surname : NNKO
Middle Name : CHARLES
First Name : VICENT
Sex : MALE
Date of Birth : 06/06/2001
Marital status : Single
Nationality : Tanzanian
Current address : Dar es salaam
E-mail address : nnkovicent49@gmail.com
Cell Phone Number : +255 627863268

LANGUAGE

- Fluently in Kiswahili
- Fluently in English

B: ACADEMIC BACKGROUND

YEAR	SCHOOL/ INSTITUTIONS	AWARDED
2007-2014	Emmanuel Primary school	Primary Level Certificate
2015-2018	Samunge Secondary School	Ordinary Secondary Education certificate
2019-2021	Kibiti High School	Advanced Secondary Education certificate
2021-2024	National Institute of Transport	Bachelor Degree in Shipping and Ports Logistics Management

E: SKILLS

- Driving
- Micro Soft Computer Applications.
- Easy to adopt with different work environments
- Hard work and focused

F: WORKING EXPERIENCE AND FIELD TRAINING.

1. Name of the Organization : Ministry of Lands

Position : Documentation

Period : July 2023

Main Duties

- To assist in checking logbooks and making sure fuel consumption correspond to mileage.
- To supervise and to ensure drivers comply and follow up periodic service Of motor vehicle
- To assist in arranging oral and practical interview for drivers
- To assist following up on registration for new institutional vehicles
- To assist in following up on insurance of vehicles
- To ensure vehicle scheduling
- To ensure tracking of vehicle by using GPRS system
- To prepare various report such as maintenance report and accident report

2. Name of the Company : COMMERCIAL KITCHEN EQUIPMENT (CKE)

Position : Sales executive

Period : March 2023 - up to date

Main Duties

- To insure sales report of the company
- Insuring of the inventory control and stock
- Supervision of Laboure's in cargo handling
- Marketing out reach

3. Name of the Company : DAR ES SALAAM PORT
Position : Operation officer
Period : July 2022

F. REFEREES.

1.Name : Mustapha Mussa
Position : Manager
Organization : Commercial kitchen Equipment
Phone : +255 767 114 321

2. Name : ElinamiNoe
Position : Accountant
Organization : Land Transport Regulation Authority (LATRA)
Address : Box 511 Iringa
Phone : 0757540058/0738000075
Email address : elinaminoe@gmail.com

3. Name : Samwel A. Nyari
Position : Transport officer
Organization : Ministry of land
Address : P.O Box 2908 Dodoma
Phone : +255733877760
Email address : samwelinyari9@gmail.com