**CURRICULUM VITAE**

1.0. SURNAME : JOSIAH

2.0. OTHER NAMES : ESTHER AYUBU

3.0. DATE OF BIRTH : MAY 19,1999

4.0. PLACE OF BIRTH ; ILALA-DAR ES SALAAM

5.0. NATIONALITY : TANZANIAN

6.0. MARTIAL STATUS : SINGLE

7.0. MAIL ADDRESS : P.O.BOX 72491 DAR ES SALAAM

 CELL: +255 658 956 583

 E-mail:estherayubu29@yahoo.com

1. 8.1. PROFESSIONAL QUALIFICATIONS

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| --- | --- | --- | --- |
| **INSTITUTION** | **PLACE** | **YEAR** | **AWARD** |
| UNIVERSITY OF DAR ES SALAAM | DAR ES SALAAM | Nov.2021-July,2023 | BACHELOR IN MASS COMMUNICATION |
| DAR ES SALAAM INSTITUTE OF TECHNOLOGY (D.I.T) | DAR ES SALAAM | Aug,2020-Sept,2020 | CERTIFICATE |

1. 9.1.EDUCATIONAL BACKGROUND

|  |  |  |  |
| --- | --- | --- | --- |
| **SCHOOL** | **PLACE** | **YEAR** | **CERTIFICATE** |
| ST.MARYS MAZINDE JUU SECONDARY SCHOOL | LUSHOTO-TANGA | June, 2018- May 2020 | “A”LEVEL CERTIFICATE |
| ST.MARYS MAZINDE JUU SECONDARY SCHOOL | LUSHOTO-TANGA | Jan,2014-Nov,2017 | “O’’LEVEL |
| OLYMPUS PRIMARY SCHOOL | BUNDA, MARA | Jan,2007- Sept,2013 | CERTIFICATE |

1. **SUMMARY.**

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| --- | --- | --- |
| COMPANY | DATE | POSITION |
| Melabo investment | August 2023-July 2024 | office assistant  |
| Tanzania Meteorological Authority ( TMA)  | August. 2024 - January 2025 | Volunteers in Public relations and Marketing  |

1. **COMMPUTER LITERACY.**

|  |  |
| --- | --- |
| PROGRAM | PROFICIENCY |
| Computer Fundamentals  | V.Good |
| Office Automatic tools (MS Word, MS Excel, MS Power Point |  V.Good |
| Communication using PC | V.Good |
| Microsoft Office Publisher | V.Good |

1. **SKILLS AND KNOWLEDGE.**
	* + Ability to Communicate effectively both writing and verbally.
		+ Ability to work in dynamic environment.
		+ Ability to work both Cohesively within a team and very independently.

**REFERENCES**

**Name Occupation Institution Tel. No. Email address**

 **Place of Work**

**Emmanuel S.Kishamuri** Supplies Officer Tanzania Civil **+255 754 049116**

 Aviation Authority

 (TCAA) emmanuel.kishamuri@tcaa.go.tz

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**Enock G.Kabigumila** Tax Management Tanzania Ravenue **+255 687 778 861** EKabigumila@tra.go.tz

 Officer Authority (TRA)

 P.o.Box 9921

 Dar es Salaam

Dr.Kaitila Elly Murusuri Surgeon Muhimbili Univesity **+255 767 291 891** kaitilaem@gmx.us

 of Health and Allied

 Sciences

 P.O.Box 65001

 Dar es Salaam

**DECLARATION**

I, the Undersigned, Certify that to the best of my Knowledge and belief, this bio data correctly describes me and my qualifications.



Signature