# **BLANDINA A. SIWINGA**

Postcode- 12108

• :Dar es salaam,Tanzania

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# PROFILE

I am eager to apply my skills in a professional setting where I can contribute to optimizing financial processes and supporting organizational growth through innovative IT solutions. I am particularly interested in roles that offer opportunities to work on the intersection of finance and technology, where I can help bridge the gap between these critical business functions.

# EXPERIENCE

#### LIGIGUNGA INVESTMENT COMPANY Assistant Accountant: July 2023- Nov 2023

- Assistant Accountant: July 2023- Nov 2
- Manage all accounting transactions.
- Handle monthly, quarterly and annual closings.
- Reconcile accounts payable and receivable.
- Ensure timely bank payments.
- Compute taxes and prepare tax returns.
- Manage all balance sheets and profit/lost statements.
- Comply with financial policies and regulations.

## TANZANIA ELECTRIC COMPANY (Kinondoni North Regional) Trainee Accountant: July 2022- Nov 2022

- Creation of control numbers for customer's payment.
- Preparation of petty cash book.
- Registering of new customers.
- Assessing new customers.

# **NRs LOGISTICS COMPANY**

# Clearing and Forwarding Agent: March 2021- Nov 2021

- Clearing of customers cargoes via TRA online portal.
- Filling VAT returns.
- Issuing of invoices for payment and receipts issuance to a customer after payment.

# EDUCATION 🎓

**2021- 2024 : Bachelor Degree in Accounting with Information Technology** Institute of Finance Management (IFM)- Dar es salaam, Tanzania

**2018-2020: Certificate of Advance Secondary Education** Ifunda Technical Secondary School- Iringa, Tanzania

#### 2014-2017: Certificate of Ordinary Secondary Education Binti Mussa Secondary School- Dar es salaam, Tanzania

# SKILLS 🔅

 Accounting Practice (GAAP), Accounting software Quick book, Statistics, Research method and Information Technology, Tax, Analyse data, , Accounting organization, Time management, Problem Solving, Risk Management Analysis, Microsoft (Word,Excel,PowerPoint,Outlook), Strategies and goals, Communication, Team work, Flexibility.

# ACCOMPLISHMENTS

✓ Started a millet and rice farming that I have been practicing for two years now.

## HOBBIES

- Technology Innovation
- Travel

# LANGUAGES

- English
- Swahili

# REFERENCES

Lucas Lucas C.E.O Lijigunga Investment Company Mobile: +255 686844433 E-mail: <u>lucaspascal7@qmail.com</u>

## Mastidia Byanyuma

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# Goodluck Joseph Swai

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