

# CURRICULUM VITAE

**ISAKA ROBERT CHEREHANI**

**ADDRESS:** TEMEKE -DAR ES SALAAM

**NATIONALITY:** Tanzanian

**DATE OF BIRTH:** 14 July 1999

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## CAREER OBJECTIVE

I am committed and driven on outstanding ability to utilize my skills, experience and knowledge in contributing and converting the institution goals into reality and seek to challenging assignments and responsibilities with opportunity for growth and enhancing my career advancement.

## PERSONAL PROFILE

I am a proactive, confident, highly motivated and hardworking Tanzanian youth with good interpersonal, organizational skills and an ability to interact with people at all levels in all constructions and good time management.

## EDUCATION BACKGROUND

YEAR	SCHOOL/INSTITUTION	AWARD
2020-2023	Institute of finance management IFM	Bachelor of science in Taxation BTX
2018-2020	Maposeni High School	Advanced certificate of secondary Education (ACSEE)
2014- 2017	Mshikamano secondary	Certificate of secondary Education

	school	(CSEE)
2007-2013	Mlimareli Primary school	Primary Education

## **WORKING AND EXPERIENCE**

### **TANZANIA REVENUE AUTHORITY (TRA)-(August to October 2022)**

#### **Roles and duties**

- Issuing of taxpayers registration numbers TIN to those new taxpayers who going to start a new venture and businesses and other uses like for those who want to apply for driving license
- Making calls to other taxpayers who have their unpaid tax dues to visit the office for further communication and payments
- Examination of all unpaid tax dues by taxpayers, and to list all taxpayers who fail to pay their tax due on time in order for them to recover their debts
- Arrangements of files in their respective blocks to insure simple management of the block system

## **OTHER SKILLS**

- Self-motivated, creative, outgoing and results oriented
- Good report writing skills
- Excellent interpersonal teamwork and communication skills
- Ability to work in a busy multi-tasking environment and handle deadlines during closing period
- Flexibility and adaptability

## **LANGUAGES PROFICIENCY**

<b>Language</b>	<b>Speaking</b>	<b>Listening</b>	<b>writing</b>
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English	Good	Good	Excellent
Kiswahili	Excellent	Excellent	Excellent

## **REFEREES**

### **1. SAID BAKARI NGULANGWA,**

Military officer,

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### **2. FADHILI HAMISI SHAWEJI.**

Agricultural officer grade II,

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### **3. DAVID EZEKIEL MSIGWA,**

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