

CURRICULUM VITAE

A: PERSONAL PARTICULARS

1. Full Name : William Charles Kichao.
2. Date of Birth : 02 /03/2000
3. Nationality : Tanzanian
4. Marital Status : Single
5. Present Address : Ricks Road , Phillips
P.O.Box 455, Arusha
6. Email Address : charlesliam6@gmail.com

B: ACADEMIC QUALIFICATION AND CAREER DEVELOPMENT

- Middlesex University Mauritius - Bachelors of Science (Cyber Security and Digital Forensics), 2024.
- Baobab Secondary School - Chemistry, Biology, Geography (A-level, ACSE), 2020.
- Alpha High School - Basic Secondary Education (O-level, GCSE), 2017.
- Prime Primary School - Primary School Education , 2014

C: WORK EXPERIENCE

1. IT Trainee(Internship)- Bourbon Offshore Greenmar 23.06.2023 to 29.09.2023.

To provide support of the provision of ICT solutions and services:

- I. Provide level 1 support to office users
- II. Instruct users of procedures and ways how to deal with Help desk to solve their issues.
- III. Install equipment for new incomers.
- IV. Support for the mailing list and the server access and manage the intranet user rights as per Managers' instructions.
- V. Assist in the upgrading and configuration of IP phones on TFTP server.
- VI. Provide assistance to the IT team on patch panels and patch cables on switch.
- VII. Conduct IT inventory listing of desktops, laptops, IP phone and screens.
- VIII. Create and implement monthly reports for mobile costs, office internet cost, stock control and inventory of IT equipment.

D: COMPETENCIES

- i. Web development
- ii. Excellent interpersonal and communication skills
- iii. MS Office applications
- iv. Helpdesk
- v. Computer skills
- vi. Operating Systems (Windows, Linux)
- vii. CCNA

E: LANGUAGE PROFICIENCY

- Fluent in English and Kiswahili.

F: AWARD ATTAINED

MILITARY CERTIFICATE 'Mujibu wa Sheria - Oparesheni Uchumi wa Kati, 2020': a special recognition for serving my country for 3 months, Jeshi La Kujenga Taifa (JKT) at 835KJ Mgambo JKT - Tanga.

G: REFEREES

- i. Erick Flavian, Group Financial Controller, CSI Energy Group, Mauritius
Telephone: +255 715967307
Email: ef@tz.csi.energy
- ii. Crisiel Mwanga, Senior Case Quality Specialist, CWS/RSC Africa, Kasulu.
Telephone: +255768320968. Email address: mwangachrisiel@gmail.com
- iii. William Marandu, Resettlement Expert, Church World Service, Tanzania.
Telephone: + 255768377669. Email address: maranduwilliam@yahoo.com

J: DECLARATION:

I certify that all information stated in this resume is true and complete to the best of my knowledge. I authorize the institution or its agent to verify the information provided in this resume.

Phone: 0788845125

Signature



This certificate is awarded to

Liam Charles

for successfully completing

Computer Hardware Basics

offered by Networking Academy
through the Cisco Networking Academy program.

A handwritten signature in black ink that reads "Lynn Bloomer".

Lynn Bloomer
Director
Cisco Networking Academy

15 Apr 2025
Completion Date