

Mariam Damian Bigoye

A dedicated and ambitious female lawyer seeking an opportunity to work in legal field. Hardworking and determined, I thrive in challenging environments and committed to making a meaningful impact through my legal expertise.

D.O.B 05/09/1997



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Dar es Salaam, Tanzania



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LINKEDIN

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Bigoye

EXPERIENCE

January 2024 – To Date

AkipLaw Advocates – Dar es Salam, Tanzania

Legal Officer

- Providing legal advice
- Drafting and reviewing legal documents
- Conducting legal Research
- Developing and leading corporate legal strategies
- Identify legal risks and advice how to mitigate them
- Ensuring compliance with laws and regulations and managing legal disputes
- Attending proceedings at court

September 2023– November 2023

Tanzania Revenue Authority, HQ,- Dar es Salam, Tanzania

Legal Officer (Intern)

- Reviewed and monitored legal documents to ensure compliance with state and federal regulations.
- Investigated facts associated with cases to determine their validity.
- Interpreted statutes, case law, and regulations related to various legal proceedings.
- Analyzed existing policies and procedures related to corporate governance activities
- Legal advice on matter related to the TRA functions and operations
- Handle legal disputes and recommend settlements.
- Attending proceedings at TRAB and TRAT

July 2023– September 2023

National Prosecutions service– Kilimanjaro, Tanzania

State Attorney (Intern)

- Conducted legal research on various topics related to criminal law.
- Developed legal strategies by analyzing case law and statutory requirements, ensuring a comprehensive approach to client representation.
- Gathered public records and interviewed witnesses relevant to cases.

- Represent the state in lawsuits and transactions
- Act as public advocates in areas such as consumer protection, child support enforcement and utility regulation

April 2022– September 2022

Kinondoni District Court – Dar es Salaam, Tanzania
Court Clerk

- Managed electronics and physical record
- Creating new case file
- Hearing trials, judgments and closing cases when complete
- Scheduling legal proceedings
- Swearing in witnesses jurors and grand jurors
- Analyzing legal precedents, statutes and case law to support judges and lawyers
- Acting as intermediary between judges, attorneys, witnesses and other key figures
- Issuing legal warrants, summons, orders, processes and writs

EDUCATION

2023 – To date	Law School of Tanzania - Dar es Salaam, Tz. Candidate
2018 – 2022	Mzumbe University - Morogoro, Tanzania Bachelor of laws (LL.B) GPA 2.5
2016 – 2018	Nangwanda Secondary School – Mtwara, Tz Advance Certificate of secondary education (ACSEEE) Division 2.10
2012 – 2015	Dar es salaam Secondary school – Tz Certificate of secondary education (CSEE) Division 3.22

SKILLS

MS Office suite
TanzLII
Comprehensive Legal advice
Interpersonal communication
Time Management
Negotiation skills
Details Oriented

REFEREE

Name: Machuza Alex Sunzu,

Title: Military Senior Officer,
Address: P.O. Box 71545, Dar es Salaam
Phone No: +255 717 102 173,
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Name: Hon. Khalil Khamis Nuda,

Title: Regional Prosecution officer,
National Prosecution Service - Kilimanjaro
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Name: Adv. Chizaso Minde,

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