

# CURRICULUM VITAE

## **CONTACTS**

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## **PERSONAL INFORMATION**

Full Name	CPA Kenneth, Byemerwa
Date of Birth	16 <sup>th</sup> March 1994
Place of Birth	Dar-es-salaam-Tanzania
Nationality	Tanzanian
Marital Status	Single
Driving License	Class D

## **ACADEMIC QUALIFICATIONS**

YEAR ATTAINED	SCHOOL/COLLEGE	ADDRESS	AWARDS
2012-2015	Institute of Finance Management (IFM)	P.O Box 3918 Dar es Salaam	Bachelor of Accountancy (BA)
2010-2012	Mbezi Beach High School	P.O Box 60216, Dar es Salaam	Advanced Certificate of Secondary Education Examination (ACSEE)
2006-2009	Makongo High School	P.O Box 60157, Dar es Salaam	Certificate of Secondary Education Examination (CSEE)

## **PROFESSIONAL CERTIFICATIONS & AWARDS**

YEAR ATTAINED	ISSUER	ADDRESS	AWARDS
2016	National Board of Accountants & Auditors (NBAA)	P.O Box 5128 Dar es salaam	Certificate of Good Performance (as a result of excelling in NBAA exams)
2017	National Board of Accountants & Auditors (NBAA)	P.O Box 5128 Dar es salaam	CPA(T) – Certified Public Accountant

## TRAININGS/WORKSHOPS

YEAR ATTAINED	ISSUER	ADDRESS	TOPICS
December 2018	National Board of Accountants and Auditors (NBAA)	P.O.Box 5128, Dar es salaam.	Accountants Annual Conference 2018 – Sessions attended; <ul style="list-style-type: none"> <li>➤ Understanding the Accountant's Role in Corporate Governance</li> <li>➤ The Role of DSE in promoting Industrial Initiatives in Tanzania</li> <li>➤ Financial Markets Performance in Tanzania</li> <li>➤ Tax Laws in Tanzania: Change sand Updates</li> <li>➤ Debt and equity Investment</li> </ul>
October 2018	ABA Alliance	P.O.BOX 11621, Dar es Salaam	Audit Cycle and Audit Updates Training – Sessions Attended; <ul style="list-style-type: none"> <li>➤ Audit Planning &amp; Risk Assessment</li> <li>➤ Significant Accounts and Relevant Assertions</li> <li>➤ Controls testing</li> <li>➤ Substantive testing</li> <li>➤ Audit Completion</li> <li>➤ Reporting</li> <li>➤ Audit Documentation</li> <li>➤ Audit Updates</li> </ul>

## PRACTICAL/WORK EXPERIENCE

### 1. Finance Manager – Reliance Group Limited (RGL)

**Duration** – March 2020 to Present

#### **Duties Performed**

- Providing leadership, direction and management of the finance and accounting team.
- Managing the processes for financial forecasting and budgets, and overseeing the preparation of all financial reporting.
- Establishing and developing relations with senior management and external partners and stakeholder.
- Ensuring compliance to company internal financial control policies and procedures as well as statutory laws and regulations.
- Presentation of financial results and insights to the Management Committee.
- Reviewing all formal finance, HR, and IT related policies and procedures.
- Managing and overseeing the cash flow of the organization and ensuring it has the appropriate treasury controls.
- Managing and overseeing the taxation affairs of the organization in liaising with the external tax consultancy firm.

## **2. Senior Accountant - Reliance Group Limited (RGL)**

**Duration** - February 2019 to February 2020

### **Duties Performed**

- Assisted in producing financial reports on time
- Prediction of future financial trends through monitoring and interpreting cashflows
- Provided assistance in developing of financial management mechanisms in minimizing financial risk.
- Ensuring compliance with internal financial policies and procedures and recommending improvements where necessary.
- Liaising with external stakeholders e.g. auditors, solicitors, government agencies and authorities, bankers etc.
- Supervising and coaching junior level finance staff.
- Generating financial reports related to budgets, account payables, account receivables, expenses, etc.
- Conducting monthly and quarterly account reconciliations in ensuring accurate reporting and ledger maintenance.

### **3. Audit Senior - ABA Alliance**

**Duration** – January 2018 to January 2019

#### **Duties Performed**

- Performed effective risk assessment
- Developed audit programs and testing procedures relevant to the risk assessed and test objectives of each significant audit area
- Performing of audit procedures in testing financial statement assertions.
- Comprehensive assessment of the adequacy and effectiveness of the accounting and overall internal control system and making recommendations for solutions and improvements.
- Tested clients' compliance with all relevant internal requirements, industry regulations and government legislation
- Oversight and development of other auditors assigned to engagements providing guidance and feedback on performance.
- Preparing complex financial statements, financial statement disclosures and management letters
- Review of specific compliances to donor grant conditions
- Stocktaking Observations

### **4. Audit Assistant at ABA Alliance**

**Duration** – April 2016 to December 2017

#### **Duties Performed**

- Planning – Developing an understanding of the business processes
- Testing of clients controls in place and compliances
- Verification of fixed assets
- Review of procurements
- Review of specific compliances to donor grant conditions
- Vouching expenditure
- Preparation of detailed reports on audit findings
- Performing of audit procedures in testing financial statement assertions.

## **5. Audit Intern at ABA Alliance**

**Duration** – January 2016 to March 2016

### **Duties Performed**

- Planning – Developing an understanding of the business processes
- Testing of clients controls in place and compliances
- Verification of fixed assets
- Review of procurements
- Review of specific compliances to donor grant conditions
- Vouching expenditure
- Preparation of detailed reports on audit findings
- Performing of audit procedures in testing financial statement assertions.

### **Clients/Projects Audited Throughout the Audit Career**

- USAID funded projects
- DFID (UK) funded projects
- SIDA funded projects
- Danish Embassy (DANIDA) funded projects
- IOGT NTO Movement Sweden funded projects
- Restless Development Tanzania
- Hakielimu
- Tanzania Horticultural Association (TAHA)
- Milembe Insurance Company Limited
- Diligent Consulting Ltd (DCL)
- Daris Solutions Ltd
- i.e. Muhanna & Company Ltd
- Institute of Social Work (ISW)
- Breeztek Technologies Limited
- Tanzania Training Centre for International Health (TTCIH)
- The Centre for Counseling, Nutrition and Health Care (COUNSENUTH)
- Tanzania Gender Networking Programme (TGNP)
- Tax Revenue Appeals Board (TRAB)
- Tax Revenue Appeals Tribunal (TRAT)

## REFEREES

- 1. MARIAM KARASI**  
FINANCE MANAGER,  
STRATEGIS INSURANCE (T) LTD,  
P.O.BOX 7893,  
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- 2. MR. EBENEZER URONU**  
AUDIT MANAGER  
ABA ALLIANCE  
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- 3. MR. JAMES WILBARD**  
FINANCE MANAGER,  
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