

FESTO WILBERT MKAPA

Nation ID: 19990405-25215-00001-29 | **Gender:** Male

Phone: [0694007775](tel:0694007775), **Email:** festomkapa08@gmail.com

PERSONAL STATEMENT

I am Festo Wilbert Mkapa, A 2022 graduate with a Bachelor of Science in Agricultural and Natural resource Economics and Business. From the University of Dar es Salaam (UDSM), specialized in Agricultural economics, Business and Marketing.

I hold practical experience within the agriculture and business sector in Tanzania through various projects and practical training carried out that developed my technical skills.

I am a team player with a track record of achieving institutional goals through team spirit and intrinsic motivation.

I am now looking for any program related to my carrier, where I can bring a motivated attitude, and team spirit and deliver expected results while sharpening my skills.

Also, I have professional experience in detail-oriented Data Analysis and Business Intelligence with a proven record of success Substantial analytical, technical, and problem-solving skills combined with a strong cross-functional understanding of business processes and information technology.

WORKINGEXPERIENCE

STATION: ONE ONE ANIMAL FEED

JOB TITLE: STORE KEEPER

DURATION: 1 year

Duties and Responsibilities:

- Performing stock related duties like returning, packing and labeling
- Inspect delivers for damage
- Data entry, analysis, and processing on excel of daily raw materials movement used in the production and preparing a weekly report of raw materials trend easy way.
- Ensure storage of goods follow th first in first out(FIFO) method
- Tracking inventory, keep track of minimum inventory and stock counts for the day.
- Proper arrangement of raw materials and fininshed goods.
- Strictly complying with regulations on fire prevention.

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EDUCATION BACKGROUND

- **2019-2022:** Bachelor of Science in Agriculture and Natural Resource Economics and Business at the University of Dar es Salaam (UDSM)
- **2017-2019:** Advance school, specializing in Economics, Commerce, and Accountancy(ECA) at Umbwe Secondary School -Awarded ACSEE
- **2013-2016:** Secondary school, at Mbagala secondary school. Awarded CSEE

TECHNICAL (IT) SKILLS

- **ADVANCED MICROSOFT OFFICE** - Advance Excel,SPSS, Stata, and word.
- **DATA ANALYTICS-** (Database design and management, Data quality assessment, Data visualization)

OTHER SKILLS

- Communication Skills
- Motivating others
- Problem Solving Skills.
- Planning Skills
- Coming with New Ideas.

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MY ARCHIEVEMENTS AND GOALS

- Report writing
- Open-minded, ability to adapt readily to changes in situations, systems, or producers and encourage others
- Solution-orientated with the ability to work with minimum supervision
- Team player-approachable, ability to share with and consult others
- Time Management

LANGUAGE PROFFINCIENCE

- **SWAHILI:** Native, in Listening, Speaking, Writing, and Reading.
- **ENGLISH:** Very good, at Listening, Speaking, Writing, and Reading.

REFEREES

Mr. Ferdnand K. Nyambaya

IT At Dar es salaam

City Council

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One One animal feed

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Mr. Gaudence Ringia

Production manager

Lina Millers Co Ltd

Tel: [+255626222483](tel:+255626222483)

DECLARATION:

With the best of my knowledge and understanding I declare that the information provide above is correct.