

## IBRAHIM A. MARWA

**Dar es Salaam, Tanzania** | +255 652 003 066 | [ibrahimmarwa75@gmail.com](mailto:ibrahimmarwa75@gmail.com) |  
LinkedIn: [<https://www.linkedin.com/in/ibrahim-marwa-81459b109>] | Born: 1988 |  
Gender: Male |

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## PROFESSIONAL SUMMARY

Certified Accountant with over **8+ years** of hands-on experience in multinational finance operations, statutory compliance, and ERP systems. Adept at managing tax filings (PAYE, VAT, SDL, WHT), reconciliations (Bank/M-Pesa/Ledger/GRN), payroll administration, and financial reporting. Proven success in reducing payment errors by 30%, automating workflows such as Sales Invoice, and delivering actionable insights for strategic decision-making. Certified by PwC in taxation and TRA/NBAA in Tanzania's Financial Acts (2022–2024). Lastly with best effective business acumen.

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## CORE COMPETENCIES

- **Tax Compliance:** PAYE, VAT, SDL, WHT, TRA Control Numbers, NSSF/WCFFilings
  - **Financial Operations:** AP/AR Management, SWIFT/TSH/USD Payments, Bank/M-Pesa Reconciliations
  - **Software:** Sage Pastel, AIMS, Aruti, STRATA, Advanced Excel (Pivot Tables, Dashboards)
  - **Reporting:** Financial Statements, KPI Dashboards, Variance Analysis, Budgeting, Forecast
  - **Audit & Payroll:** Month/Year-End Closing, Payroll Processing (500+ Employees), Audit Support
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## PROFESSIONAL EXPERIENCE

**KILOMBERO VALLEY TEAK COMPANY** | Morogoro, Tanzania

*Accountant* | **May 2018 – Present**

*(Africa's Largest Teak Producer; \$5M+ Annual Revenue)*

- **Tax & Statutory Compliance:**

- Prepared and filed **monthly PAYE, SDL, WHT, VAT returns** plus (**NSSF, WCF, HESLB**), reconciling discrepancies to ensure 100% compliance.
- Generated **TRA control numbers** for \$7K+ annual remittances (PAYE, SDL, WHT) and statutory payments (NSSF, WCF, HESLB).
- Managed **forex documentation** for international supplier payments, ensuring adherence to Central Bank regulations.
- **Financial Operations:**
  - Processed **200+ monthly invoices** (TSH/USD) and executed **50+ SWIFT payments** via Sage Pastel, reducing processing errors by 30%.
  - Reconciled **Bank statements, Ledgers, M-Pesa transactions, and GRN entries**, resolving 95% of discrepancies within 48 hours.
  - Conducted **monthly stock counts** and reconciled inventory records, improving stock accuracy by 25%.
- **Reporting & Analysis:**
  - Designed **KPI dashboards** for management & C-Suite, highlighting sales forecasts, debtor aging, and operational expense trends analysis e.g fleet, headcount cost.
  - Collaborated on **budget & forecasting preparation**, analysing variances to optimize \$1.5M+ quarterly project payments.
- **Audit & Payroll Support:**
  - Streamlined payroll for **200+ employees**, ensuring accurate deductions (PAYE, NSSF, SDL).
  - Prepared audit-ready documentation, including payment vouchers, journals, and ledger reconciliations.

**STAR GENERAL INSURANCE COMPANY** | Dar es Salaam, Tanzania  
*Assistant Accountant* | **Mar 2016 – Apr 2018**

- **Accounts Management:**
  - Processed **\$500K+ in premiums and claims**, reconciling 30+ broker accounts monthly.

- Prepared **monthly payroll** for 15+ staff, including statutory deductions (PAYE, NSSF, WCF).
- **Process Improvement:**
  - Recovered **\$250K+ in outstanding premiums** by implementing systematic debit notes and client reminders.
  - Reorganized financial filing systems, cutting document retrieval time by **40%**.
- **Compliance:**
  - Filed **monthly VAT returns** and remitted \$80K+ in tax payments, achieving zero penalties.
  - Supported annual financial statement preparation, ensuring alignment with IFRS standards.

**AK MANAGEMENT & OUTSOURCING CO.** | Dar es Salaam, Tanzania  
*Staff Coordinator (Internship) | Aug 2015 – Jan 2016*

- Managed payroll for **200+ casual workers** at Serengeti Breweries Ltd, ensuring accurate levy deductions and terminal benefits.
- Reduced **manpower shortages by 35%** during peak seasons by coordinating recruitment drives.

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## EDUCATION & CERTIFICATIONS

**Bachelor's degree in Development Economics** | *Mwalimu Nyerere Memorial Academy* | 2012–2015

**Advanced Diploma in ECA (Economics, Commerce, Accountancy)** | *Tambaza High School* | 2010–2012

### Certifications:

- **Certified Public Accountant (Taxation)** | *PricewaterhouseCoopers (PwC)* | Feb 2019
- **Tanzania Financial Act 2022/23 & 2023/24** | *TRA & NBAA* | Jul 2022 & Jul 2023
- **NSSF, OSHA, NHIF Compliance** | *Association of Tanzania Employers (ATE)* | Apr 2023

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## TECHNICAL SKILLS

- **Accounting Software:** Sage Pastel, AIMS, Aruti, STRATA
- **Advanced Excel:** Pivot Tables, Data Visualization, Dashboards
- **Languages:** Swahili (Native), English (Fluent)

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## PERSONAL ATTRIBUTES

- Analytical thinker with a **strong GAAP/IFRS foundation** and meticulous attention to detail.
- Collaborative team player praised for **transparency, integrity and process innovation**.
- Proven ability to thrive in **fast-paced, multicultural environments** with minimal supervision.

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## REFERENCES

**Moses Kusiluka** | Head of Economics Department | Mwalimu Nyerere Memorial Academy  
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**Thompson Mwanri** | Former Finance Manager | Star General Insurance Company  
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**Jeremiah Gumadi** | Research & Nursery Manager | Kilombero Valley Teak Company  
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