

---

**PERSONAL DETAILS:**

Name: Edmund Muchunguzi Ishengoma.

Nationality: Tanzanian.

Sex: Male.

Date of birth: 20<sup>th</sup> October 1984

Marital Status: Married.

Address: P.O. Box72484, Dar -Es- Salaam.

Mobile: +255 (0) 689 508 669. / (0) 769 084 426

**CAREER OBJECTIVES:**

- To actively work in the success of growth of organization by working in a challenging position where by the company can utilize my experience and in turn allow me to pursue my career advancement, goals, demonstrate my skills and further enhance my knowledge of the services provided by the organization.
- To continuously expand own skills and knowledge through further education and to utilize full potential with a view to remaining relevant to tackle the ever-growing changes, challenges and demands facing today's financial management professionals.

**KEY ATTRIBUTES:**

Have developed, and continue to strengthen, the following vital skills, among others:

- Managing, supervising, and providing on-the-job training to assisting staff, appraising their performance and further training needs.
- High level of practical technical and professional competence
- Excellent analytical and evaluation skills
- Ability to recognize and resolve issues promptly
- Ability to work under pressure, without supervision, within tight deadline

---

## Curriculum Vitae for Edmund Muchunguzi Ishengoma.

### EDUCATION

<u>Level</u>	<u>Award</u>	<u>Awarding body</u>	<u>Results/Awards</u>
Professional Procurement and supply level IV.	(PSPTB)	Materials Management Board.	Level IV.
Bachelor's degree	Bachelor of Business administration (Procurement and logistics management)	St Augustine University of Tanzania. (2008-2011).	Second class-lower division
Advanced level education/College	Uganda Advanced Certificate of Education (UACE)  Ntinda view College kampala Uganda	Uganda National Examination Board (UNEB) (2007)	History Economics Geography and Kiswahili.  Was admitted on government scholarship at the University in 2008.
Ordinary level education	Uganda Certificate of Education (UCE)  St Charles Lwanga Kasasa.	Uganda National Examination Board (UNEB) (2005)	2 <sup>nd</sup> grade (29 aggregates in the best six subjects.

;

---

## Curriculum Vitae for Edmund Muchunguzi Ishengoma.

### SHORT TERMS TRAINING

Thematic Area	Date.
AT TWIGA CEMENT.	
Paraproduct Training-Total Solution	September 2014 (6 weeks)
'Evolution of Technology' SAP/ERP SOFTWARE TRAINING	March 2015 (3 weeks)
AT WS INSIGHT LIMITED PREVIOUS KNOWN AS "WARRIOR SECURITY (T) COMPANY LIMITED"	
Evolution software system (sage)	March 2016 (3 weeks)

**PROFESSIONAL WORK EXPERIENCE:**

**Serengeti care Limited, "23<sup>RD</sup> JANUARY 2023 TO DATE.**

**Procurement Manager:**

- Ensure secure and safety storage of all company assets within the stores function.
- Issue and return of all uniforms and equipment.
- Regular stock takes according to stores and procurement manual.
- Procurement of goods and services as required.
- Maintenance of purchase order documentation.
- Control of stock via Bin cards.
- Liaison with supplier and vendor appraisal.
- Ensure that leave clearance procedures are correctly facilitated.
- Maintain efficient and timely reporting and record keeping.
- Liaise with operations manager and chief trainer to ensure sufficient stock and reorder levels are maintained.
- Ensure all logistic and clearing plans for importation of goods are well planned based on timely and efficiently manner.
- Asset management controller over all Tanzania branches is updated and proper

---

## Curriculum Vitae for Edmund Muchunguzi Ishengoma.

Ws insight Limited Previously known as "Warrior Security Tanzania Limited," 3<sup>rd</sup> March 2016 to October 2022:

### Stores and Procurement Manager:

Managing two warehouses of uniforms, PPE and Technical items:

### Core Responsibilities.

- Ensure secure and safety storage of all company assets within the stores function.
- Issue and return of all uniforms and equipment.
- Regular stock takes according to stores and procurement manual.
- Procurement of goods and services as required.
- Maintenance of purchase order documentation.
- Control of stock via Bin cards.
- Liaison with supplier and vendor appraisal.
- Ensure that leave clearance procedures are correctly facilitated.
- Maintain efficient and timely reporting and record keeping.
- Liaise with operations manager and chief trainer to ensure sufficient stock and reorder levels are maintained.
- Ensure all logistic and clearing plans for importation of goods are well planned based on timely and efficiently manner.
- Asset management controller over all Tanzania branches is updated and proper

---

## **Curriculum Vitae for Edmund Muchunguzi Ishengoma.**

**Portland Cement Tanzania Limited ( Twiga Cement), 25<sup>th</sup> August 2014 to 20<sup>th</sup> November 2015.**

### **Warehouse Manager:**

#### **Core Responsibilities.**

- Processing of order or requisition for raw materials for plant processing and finished processed cement to offload to customers.
- Control of order level from the warehouse through set level for customer satisfaction.
- Reviewing import regulations and its constraints.
- Renewing the payment of suppliers and current fluctuation oversight.
- Preparation of the issue note and other necessary documents.
- Organizing staff to have proper coding system in the warehouse.

**Alliance One Tobacco Tanzania, 5<sup>th</sup>October 2011 to 3<sup>rd</sup> June 2014**

### **Marketing Manager:**

#### **Core Responsibilities.**

- Planning and Forecasting of the goods requirement for annual plan.
- Plan and forecast the annual sales in order to achieve the company goals.
- Making the company proforma for customers' needs and follow up.
- Monitoring and control of the company Assets, Fleet and Logistics management.
- Plan and Proper Negotiation of the company goods to sell to customers
- Follow up after sales services, promotions and customers persuasives
- Pressing the order and making follow up from the suppliers for delivery according to plan

**REFEREES:**

Mr. Boniface Matambula.  
Accountant manager, Twiga  
Cement (T) Limited.  
P.O.BOX 38372 Dar-Es-Salaam.  
Mobile. +255 755 985 555.

Mr. Protase R.G. Ishengoma,  
Director, IMMA  
Advocates  
Tel. +255 -22-2111622.  
Mobile: +255 784 555 2700.

Mr. Anord Mushumbusi, Managing  
Director. Hase General Supplies  
Limited.  
P.O.BOX 13211  
Dar-Es-Salaam.  
Mobile: +255 754 919 619.

Mr, Jacob Lukwaro.  
Human Resource Manager. WS Insight Limited, previously known as  
Warrior Security Limited.  
P.O.BOX 106149,  
Dar -Es-Salaam,  
Mobile: +255 767 188 836.  
Jacoblukwaro@insightsecure.com



# THE SAINT AUGUSTINE UNIVERSITY OF TANZANIA



Certified true copy of the Original  
Date: 06/11/2010  
Signature: YASSIN MWAITE NDA  
Advocate, Notary Public & Commissioner for Oaths

*This is to Certify*

That

***Ishengoma Edimund***

having satisfied the requirements of the  
University and on the recommendation  
of the Senate has been awarded

**BACHELOR OF BUSINESS ADMINISTRATION  
(Lower Second)**

at a congregation held in Mwanza

*On the 26th of November in the year Two Thousand and Eleven*

  
Chancellor

  
Vice Chancellor

  
Deputy Vice Chancellor  
for Academic Affairs

VQNO8301

Reg. No. BBA 8301



# THE SAINT AUGUSTINE UNIVERSITY OF TANZANIA

P.O.Box 307  
Mwanza, Tanzania



Phone: 255-28-2552725  
Fax: 255-28-25501



## TRANSCRIPT OF EXAMINATIONS RESULTS (Bachelor of Business Administration)

Surname: EDIMUND	First name: ISHENGOMA	Middle names:
Citizenship: TANZANIAN	Reg No: BBA 8301	Admitted: 2008
		Completion: 2011
Overall G.P.A: 3.02	CLASSIFICATION: LOWER SECOND	

### EXAMINATION RESULTS

#### FIRST YEAR 2008/2009

CODE	COURSE TITLE	MARKS	GRADE	POINT	GPA
EC 114	Introduction to Microeconomics	73	B+	4	
LG 111	Communication Skills I	78	B+	4	
PH 113	Social Ethics	75	B+	4	
PH 111	Introduction to Philosophy	73	B+	4	
MT 133	Business Mathematics	65	B	3	
AC 116	Financial Accounting I	52	C	2	
SLW 160	Business Law	58	C	2	
GM 118	Principles of Business Administration and Management	73	B+	4	
MT 132	Business Statistics	58	C	2	
HR 121	Principles of Human Resources Management	64	B	3	
SC 126	Principles of Materials Management	56	C	2	
LG 121	Communication Skills II	70	B+	4	
AC 126	Financial Accounting II	58	C	2	
EC 124	Introduction to Macroeconomics	69	B	3	
SLW 161	Commercial Law I	69	B	3	
MK 124	Principles of Marketing	64	B	3	
SUBTOTAL				49	3.06

#### SECOND YEAR 2009/2010

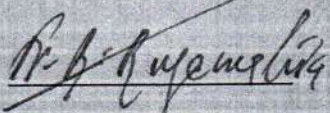
CODE	COURSE TITLE	MARKS	GRADE	POINT	GPA
PH 122	Critical Thinking	76	B+	4	
RM 211	Research Methods	50	C	2	
AC 213	Cost Accounting	58	C	2	
SC 211	Physical Distribution and Warehouse Management	61	B	3	
SC 212	Procurement Practice and Techniques	66	B	3	
MT 231	Quantitative Methods I	50	C	2	
SC 222	Auditing and Assurance for Procurement and Supplies Functions	50	C	2	
AC 223	Basic Management Accounting	67	B	3	
MK 228	Industrial/ Business Marketing	72	B+	4	
GM 221	Production and Operation Management	61	B	3	
MT 232	Quantitative Methods II	63	B	3	
REL 221	Comparative Religions	66	B	3	
CS 111	Introduction to Computer	54	C	2	
SUBTOTAL				36	2.76

Certified true copy of the Original  
 Sign: \_\_\_\_\_ Date: 06/10/2020  
 YASSIN MWAJENDA MAKI  
 Advocate, Notary Public & Commissioner  
 for Oaths



**THIRD YEAR 2010/2011**

CODE	COURSE TITLE	MARKS	GRADE	POINT	GPA
GM 313	Entrepreneurship and Small Business Management	80	A	5	
AC 312	Information Systems And Business Computing	53	C	2	
SC 313	Inventory Management and Control	50	C	2	
FI 211	Financial Management I	53	C	2	
SC 314	Transportation and Business Logistics Management	77	B+	4	
SC 311	Public Procurement	71	B+	4	
SC 315	Advanced Procurement Practice and Techniques	61	B	3	
CE 398	Oral Comprehensive Examination	72	B+	4	
GM 323	Business Policy and Strategic Management	70	B+	4	
FI 221	Financial Management II	69	B	3	
FI 321	Project Appraisal	67	B	3	
AC 322	Business Data Processing	67	B	3	
GM 321	Case Study Analysis and Business Consulting Skills	65	B	3	
RM 399	Research Paper	63	B	3	
SC 321	Global Sourcing and Procurement	56	C	2	
SC 322	Procurement Contract Management	74	B+	4	
LG 311/321	Basic French	Pass			
<b>SUBTOTAL</b>				<b>51</b>	<b>3.18</b>

  
CORPORATE COUNSEL

  
DEPUTY VICE CHANCELLOR  
FOR ACADEMIC AFFAIRS

Key to the Grades and other symbols for University Examinations:SEE THE TABLE BELOW

Grade	A	B+	B	C	D	E
Marks	80-100%	70-79%	60-69%	50-59%	35-49%	0-34%
Grade Points	5.0	4.0	3.0	2.0	1.0	0.0
Remarks	Distinction	High credit	Credit	Pass	Fail	Bad Fail

Key to Classification of Awards:SEE THE TABLE BELOW

Overall G.P.A	4.50 - 5.00	3.50 - 4.49	2.60 - 3.49	2.00 - 2.59	0.00 - 1.99
Class	FIRST	UPPER SECOND	LOWER SECOND	PASS	FAIL





# Certificate of Completion

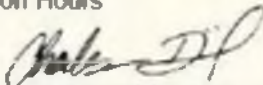
awarded to:

EDMUND I SHENGOMA

Mastering Purchasing Fundamentals

6.5 Continuing Education Hours

Started: February 08, 2013  
Completed: September 17, 2015

Approved By:   
Program Director: Charles Dominick, SPSM, SPSM2, SPSM3

This certificate is valid towards SPSM certification for applications submitted no later than five years from the date of completion above.

**[www.NextLevelPurchasing.com](http://www.NextLevelPurchasing.com)**

# Certified Warehousing Operations Expert

Hereby with this certificate we are proud to entitle

## EDMUND ISHENGOMA

**Certified Warehousing Operations Expert (CWOE™)**

In testimony thereof, after formal evaluations we acknowledge demonstrated knowledge and outstanding competence.

**AUTHORIZED SIGNATURE**



**DATE**

14 November 2020

## Mr. Edmund Ishengoma

Date of birth: October 20th, 1984

E-mail: muchunguzishengoma99@gmail.com

has successfully completed the following openSAP course:

### Procurement Innovation – SAP Ariba and S/4HANA in a Nutshell

Instructors: Andreas Frank, Lloyd Keays, Christine Hofmann,  
Rolf Weiland, Harsh Satsangi

This course was held from November 6 through December 12, 2018, and comprised 4-6 hours of learning effort and 1 final exam.

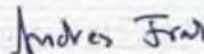
The course provided an introduction to SAP's procurement strategy and the latest procurement innovations in the SAP Ariba and SAP S/4HANA solutions.

Maximum score possible for this course: 30 points.

The candidate scored 22.0 points (73.3%) by taking a course assignment.



Dr. Bernd Welz  
Executive Vice President and  
Chief Knowledge Officer  
SAP Products & Innovation



Andreas Frank  
Instructor

Walldorf, Germany, November 9, 2018



Verify online: <https://open.sap.com/verify/xotec-zomih-gynias-modih-culiyb>

openSAP is SAP's platform for open online courses. It supports you in acquiring knowledge on key topics for success in the SAP ecosystem.

**openSAP**  
open.sap.com



## CERTIFICATE OF REGISTRATION

This is to certify that <Mr Edmund ishengoma \_\_\_\_\_

is registered with (Pakistan Software 'Export (Board vide Registration Wo. <-.25-3514/17

This registration is vaRdftom -^ufJ^UST' -----\_10----- July, 2020



Issuing Authority

2nftt[oor, 'Evacuee Trust CompCe^ F-5,/lgfia 'Kfian Fftaf Isfamabad-44000, Takjstan  
Ted +92-51-9204074, Fajg +92-51-9204075