

## CURRICULUM VITAE

### PERSONAL PARTICULARS:

<b>NAME</b>	ELIAD THEOBARD ELIAS
<b>MARITAL STATUS</b>	SINGLE
<b>BIRTHDATE</b>	7 <sup>th</sup> September 2002
<b>GENDER</b>	MALE
<b>NATIONALITY</b>	TANZANIAN
<b>LANGUAGE</b>	ENGLISH ,KISWAHILI
<b>MOBILE NUMBER</b>	+255 615 309251 +255 620 109251
<b>E-mail</b>	theobardeliad@gmail.com

### PERSONAL PROFILE

I'm always ready to learn and working with my full potential to achieve what is intended, also working with integrity in all aspect. Fast learning, easily adaptive, self-motivated, committed, result oriented, flexible, hardworking, team working, confident, transparent, honest.

### EDUCATION BACKGROUND

Time	Award/Level	Institution
2021-2024	Bachelor Degree in Accounting and Transport Finance	National Institute of Transport
2019-2021	Advanced Certificate of Secondary Education	Minaki High School
2015-2018	Certificate of Secondary Education	Wazohill Secondary School
2008-2014	Certificate of Primary Education	Arusha Primary School

# FIELD TRAINING EXPERIENCES

## **KINONDONI MUNICIPAL COUNCIL (MSASANI WARD).**

**From July 2022 – September 2022.**

Managing local Government finance through revenue collection and management, expenditure management, financial reporting and preparation of a budget and monitoring the budget and submit to KMC.

## **TANZANIA TO ZAMBIA RAILWAY STATION (TAZARA).**

**From July 2023 – September 2023.** Working in different accounting department's

### **Duties and activities performed:**

- Payroll Management, processing employee's benefits, calculating deduction, taxes and allowances.
- Financial Reporting and Record Keeping. Preparation of Financial statements (Balance sheets, Income statements and Cash flow statements).
- Accounts Payables and Receivables. Managing Invoices, payments and collections.

## **NATIONAL BANK OF COMMERCE (NBC).**

**From May 2024 – June 2024.** I conducted a research in the national bank of commerce with a title (Impacts of privatization on cost performance and accountability in public sector). I shared some experience with the workers at NBC.

## **NATIONAL INSTITUTE OF TRANSPORT (DSE MENTORSHIP).**

**In April 2024.** I attended on a mentorship which was prepared by our Investment Analysis Lecture Mr. Julius Rugemalira.

- Gained in-depth knowledge on financial markets, securities trading and investment strategies.
- Developed skills in market analysis, portfolio management and risk assessment.

## SKILLS AND KNOWLEDGE

- Basic computer knowledge, Microsoft Email and Internet, MS Word, Microsoft Excel, Data base Management System and Power Point.
- Communication and teamwork.
- Problem Solving and Critical Thinking.
- Adaptability and Learning Agility.

## REFEREES

**Mr. David**

Accountant

TAZARA

Mob: +255 689 510 760

**Mrs. Elizabeth Minga**

Executive Officer of the Ward

MSASANI WARD

Mob: +255 616 876 488

# *The National Examinations Council of Tanzania*



## *Certificate of Secondary Education*

This is to certify that **ELIAD THEOBARD ELIAS**

Index No. **S2335-0048**

sat for the Certificate of Secondary Education Examination

at **WAZO HILL SECONDARY SCHOOL**

in **NOVEMBER 2018** and qualified for the award of a

**CERTIFICATE OF SECONDARY EDUCATION**

in Division **TWO**

after attaining the following performance:-



Subject	Grade
CIVICS	C (PASS)
HISTORY	C (PASS)
GEOGRAPHY	C (PASS)
KISWAHILI	C (PASS)
ENGLISH LANGUAGE	B (PASS)
BIOLOGY	B (PASS)
BASIC MATHEMATICS	C (PASS)

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Chairperson



Executive Secretary

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**CS18028070**



# The National Examinations Council of Tanzania



## Advanced Certificate of Secondary Education

This is to certify that

**ELIAD THEOBARD ELIAS**

Index No. **S0133-0519**

sat for the Advanced Certificate of Secondary Education Examination

at **MINAKI SECONDARY SCHOOL**

in **MAY 2021** and qualified for the award of an

**ADVANCED CERTIFICATE OF SECONDARY EDUCATION**

in Division **TWO**

after attaining the following performance:-

**Subject**

**Grade**

**GENERAL STUDIES**

**E (PASS)**

**HISTORY**

**D (PASS)**

**GEOGRAPHY**

**C (PASS)**

**BASIC APPLIED MATHEMATICS**

**S (PASS)**

**ECONOMICS**

**D (PASS)**

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**Chairperson**



**Executive Secretary**



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THE UNITED REPUBLIC OF TANZANIA

# NATIONAL INSTITUTE OF TRANSPORT



## NATIONAL TECHNICAL AWARD (NTA)

It is hereby certified that

**ELIAD THEOBARD ELIAS**

Registration No: NIT/BATF/2021/1572

of

*National Institute of Transport*

has been awarded a

*Bachelor's Degree in Accounting  
and Transport Finance*

after having fulfilled all the requirements for NTA Level 8  
at the level of **LOWER SECOND CLASS**

Issued on this **20th** day of **December** in the year **2024**

Chairperson  
Governing Council



Rector