Clinton Elvis Muro

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PERSONAL DETAILS:

Date of Birth   :   17th March, 1993
Place of Birth :   Kilimanjaro
Nationality   :   Tanzanian
Sex   :   Male
Residence   :   Kilimanjaro

EDUCATION BACKGROUND:

2012-2015   **Diploma in Computer Science and Engineering**
                St. Joseph University College of Engineering and Technology

2011-2012   **Certificate in Microcomputer Application**
                 University of Dar es Salaam Computing Centre

2008-2011   **Certificate in Secondary Education (CSE)**
                Kifai Secondary School

WORK EXPERIENCE:

July, 2022-To date

Kilimanjaro Christian Medical Centre
Position: Network Administration
Main duties and responsibilities:

- Asses all access points and ensuring all security protocols meet the required policies.
- Manage server – DNS, DHCP, AD, SMTP, IAMP/POP3, Proxy, and Virtual Machines.
- Manage Network Access Control Including firewalls, proxies, site-to-site VPN in an office environment.
- Manage and deploy Virtual LAN Infrastructure and ensuring security is implemented as per the polices.
- Administrator for all Network environments within the institute to ensure that the network is not overloaded.
- Propose applicable design and configure LAN/WAN while monitoring the health of the Network.
- Analyze network problems and affect LAN recovery following outages or service interruption.
- Applies patches and update to network application software.
- Foresee, Detect, translate and prevent any Network intrusion and pre-scan all vulnerabilities.
- Check the Network daily including Network routing and IP Protocols.
- Provider and administration and support for all networking protocols.

June, 2019-June, 2022 **Coral Beach Hotel**

      Position: IT Manager

      Main duties and responsibilities:

- Installing and configuring operating software and hardware
- performing routine maintenance of various computer hardware
- performing routine system backup at the end of each workday
- Ensuring that internet connectivity is always available
- Installing and updating software such as MS Office, antivirus, and operating systems.
- Implementing repairs and updates based on diagnostic assessments.

Dec, 2017-May, 2019 **Duxte Limited**

      Position: IT Assistant

      Main duties and responsibilities:

- Troubleshooting and diagnosing technical issues.
- Generating error, diagnosing, and repair reports
- Monitoring computer systems for malfunctions and errors.
- Installing new hardware such as computers, servers, and other peripherals.
- Performing maintenance and updates on hardware and software systems as needed.

June, 2015-Nov, 2016 **Transoft Solutions Limited**

      Position: Software Sales & Support Technician

      Main duties and responsibilities:

- Marketing and selling various software sold by the company
- Demonstrating and explaining functioning of software to customers
- Installing and configuring various software purchased by customers
- Providing end-user training to customers and how to use ERP software
- Providing customers with after-sakes IT support for software

Dec, 2014-Feb, 2015 **Tanzania Ports Authority (TPA)**

      Position: Computer Technician (Field Attachment)

      Duties and responsibilities:

- Installing and configuring software and computer hardware
- Generating error, diagnosing, and repair reports
- Backing up, restoring and providing access to user data
- Performing routine maintenance of various computer hardware
- Performing routine system backup at the end of each workday

Dec, 2013-Feb, 2014 **Tanzania Telecommunications Company Limited**

Positions: Computer Technician (Field Attachment)

Duties and responsibilities:

- Installing and configuring operating software and hardware
- Ensuring that internet connectivity is always available
- Performing maintenance of computer hardware and peripherals
- Conducting system backing up at the end of each workday
- Implementing repairs and updates based on diagnostic assessments.
- Works in conjunction with Head of IT to ensure all Network configurations and modification are documented.

COMPUTER TRAINING

- Networking, Maintenance, OS, CCTV protocols, installation and management

OTHER SKILLS AND ATTRIBUTES

- Ability to multi-task and work in a busy accounting office environment
- Detail oriented with astute mathematical and analytical skills
- Ability to prepare quality financial reports and analyse financial data

REFEREES:

Lilian Aminiel Shoo
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