



RICHARD SAMWEL MALLEY

Personal summary

A bright, talented, ambitious and self-motivated person with strong technical background who possesses self-discipline and the ability to work with the minimum of supervision. Able to play a key role throughout a site development to ensure maximum accessibility, customer experience and usability. A good team player who thrives on creating engaging creative solutions, is deadline orientated and has the ability to produce detailed technical specification from client requirements. A quick learner who can absorb new ideas and can communicate clearly and effectively.

Work experience

Computer System Analyst Dovex Technologies Limited 2013—2015

Duties:

- Install and configure new hardware/software, remote administration, train and support end users;
- Apply operating system updates, and configuration changes;
- Perform maintenance activities, systems backups and restore;
- Administrate servers, security systems, databases, business applications, tools, and manage user accounts;
- Conduct system documentations;
- Troubleshoot, document and communicate computer systems related problems, solutions and the implementation process;
- Keep and update software and hardware inventory;
- Participate in implementation of new solutions;
- Implement disaster recovery in accordance with the ICT Business Continuity Plan.

System Administrator MSM Tanzania Limited 2018—2019

Duties :

- Install and configure software and hardware
- Manage network servers and technology tools
- Set up accounts and workstations
- Monitor performance and maintain systems according to requirements
- Troubleshoot issues and outages
- Upgrade systems with new releases and models
- Develop expertise to train staff on new technologies
- Build an internal wiki with technical documentation, manuals and IT policies

Digital Marketing Specialist Orbit Developers Limited 2019—2020

Duties :

- Design digital media campaigns aligned with business goals
- Coordinate the creation of digital content
- Develop and execute plans to achieve marketplace sales targets
- Maintain a strong online company voice through social media
- Liaise with Marketing, Sales and Product development teams to ensure brand consistency
- Suggest and implement direct marketing methods to increase profitability
- Conduct social media audits to ensure best practices are being used
- Maintain digital dashboard of several different accounts
- Prepare emails to send out to customers

Volunteer experience

Development team leader

Buni innovation hub

July 2015—September 2015

Duties :

- Oversee the technologies, tools and techniques used within the team
- Work closely with the business and developers on issues related to design and requirements
- Ensure that development standards, policies and procedures are adhered to. Line management and personal development of a team of highly skilled developers
- Managing the delivery of multiple complex simultaneous system development projects from design through to release
- Working closely with Development Project Managers and Business Analysts to produce accurate delivery estimates and manage the transition from analysis through to design and drive all stakeholders to deliver on time and to the required quality standards
- Provide regular and effective progress updates to and work closely with Development Project Managers to ensure the management of any delivery risks or issues
- Define delivery phases of the project including activities, sub-activities, and milestones ensuring these are documented and used as the basis for the project event log, issues and risk log and any subsequent reporting
- Ensure awareness, involvement and support from the key stakeholders and participants by building strong project teams and maintaining robust communication on the project status throughout its life cycle Participate in reviews and meetings and provide updates on project progress
- Take responsibility for ensuring that risks and issues are identified and managed closely and drive all stakeholders to deliver on time and to the required quality standards
- Work closely with relevant teams internally to ensure alignment and coordination across operations as part of the seamless implementation of existing and new systems

Community development leader

William Howard School

June 2009— July 2009

Duties:

- developing and driving implementation of a Community Development strategy to ensure a future focused, community responsive and innovative department which is strongly aligned to the organizational and community vision

Key skills and competencies

- PC and Mac literate.
- Photoshop, Illustrator, InDesign
- Experience of HTML, CSS, JavaScript and Visual Basic.
- Proven experience in design websites for the online environment.
- Proven track record in front end design and development using CSS and HTML.
- Technical Skills: PHP, MySQL, Adobe design products and Dreamweaver.
- Experience of managing multiple projects to tight deadlines.
- Have a track record of high-quality web application interfaces and design implementations.

Education and training

Secondary education
Uru secondary school
2006 - 2009

Advanced secondary education
Moshi technical secondary school
2010 - 2012

BSc. In Computer Science
University of Dar es salaam
2015 - 2018

Areas of expertise

Photoshop
Illustrator
Indesign
HTML
CSS,
JavaScript
Search engine optimization

Personal skills

Creativity
Flexibility
Attention to details
Open minded

Other skills and competences

Won academic accolades as best student in form one and two
Participated in international students exchange program in UK
Adjudged 1st in the interschool debates held at Moshi

Personal details

Richard Samwel Malley
P.O Box 69
Katesh
Manyara

Mobile: +255742 258837
E-mail: malley366@gmail.com
Nationality : Tanzanian
DOB : 16 /03/1992

Declaration: I hereby declare that the information above is true and correct to the best of my knowledge

References

Ronald Elias
Managing Director
Dovex Technologies
info@dovextechnologies.co.tz
+255713 459272

Mahfudhi Rubeya
Managing Director
MSM Tanzania Limited
info@msm.co.tz
+255 622479024

Salman Karmali
Managing Director
Orbit Developers Limited
info@orbit-tz.com
+255 687371461

UNIVERSITY OF DAR ES SALAAM



This is to certify
that

Richard Samuel Malley

having satisfied the requirements for the award of the

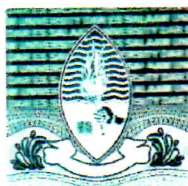
DEGREE OF BACHELOR OF SCIENCE IN COMPUTER SCIENCE

Second Class, Lower Division

was admitted to the degree at a congregation
held in DAR ES SALAAM, on the

Eighth day of December
in the year Two thousand and twenty

Vice Chancellor



Deputy Vice Chancellor
(Academic)

BSCnCS0001548

UNIVERSITY OF DAR ES SALAAM

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P.O.Box : 35091

DAR ES SALAAM

TANZANIA



TRANSCRIPT OF EXAMINATIONS RESULTS

Surname: MALLEY		First Name: RICHARD	Middle Names: SAMWEL	
Sex: MALE	Country of Citizenship: TANZANIA	Permanent Address: P. O. BOX 69 KATESH-MANYARA		
Registration No: 2015-04-08514		Date of Birth: 16.03.1992	Admitted: 2015/2016	Completed: 08.12.2020
College or Campus : MAIN CAMPUS			Faculty or Institute : INFORMATION AND COMMUNICATION TECHNOLOGIES	
Name of Programme : BACHELOR OF SCIENCE IN COMPUTER SCIENCE				
Admitted on the basis of : DIRECT			Sponsorship : Private Sponsorship	
Overall G.P.A : 3.2			Degree Class : LOWER SECOND	

EXAMINATIONS RESULTS

FIRST YEAR EXAMINATIONS RESULTS: 2015/16

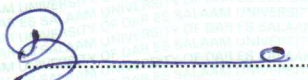
Course Code	Course Title	Credits	Grade	Points	GPA
DS 101	Development Perspectives I	8	B	24	
DS 102	Development Perspectives II	8	B+	32	
IS 133	Systems and Organisations	8	B+	32	
IS 136	Programming in C	12	A	60	
IS 137	Data Structure and Algorithms	12	B	36	
IS 138	Social Cultural Implications of Information Technology	8	B	24	
IS 139	Introduction to Computer Architecture	12	B+	48	
IS 142	Introduction to High Level Programming	12	A	60	
IS 151	Digital Circuitry	12	A	60	
IS 161	Basic Computer Applications	12	A	60	
MT 100	Foundations of Analysis	12	C	24	
MT 127	Linear Algebra 1	12	B	36	
MT 147	Discrete Mathematics	12	A	60	
Sub-total		140		556	3.9

SECOND YEAR EXAMINATIONS RESULTS: 2016/17

Course Code	Course Title	Credits	Grade	Points	GPA
EV 200	Environmental Science I	8	B	24	
IS 243	Practical Training I	8	A	40	
IS 245	Operating systems	12	B	36	
IS 258	PC Maintenance	8	B	24	
IS 263	Database Concepts	12	B	36	
IS 271	Computer networks	12	B	36	
IS 272	Software Development I	12	B	36	
IS 273	Unix Systems Administration in Linux Operating System	8	B+	32	
IS 281	Network Design and Administration I	12	C	24	
IS 292	Object Oriented Programming	12	A	60	
MT 249	Mathematical Logic and Formal Semantic	12	B	36	
MT 274	Numerical Analysis I	12	C	24	
Sub-total		128		408	3.1

THIRD YEAR EXAMINATIONS RESULTS : 2017/18

Course Code	Course Title	Credits	Grade	Points	GPA
CS 332	Object-Oriented Program Design and Analysis	12	C	24	
IS 333	System Analysis and Design	12	B	36	
IS 335	Final Year Project	16	B	48	
IS 342	Management & Control of Software Project	12	C	24	
IS 343	Practical training II	8	B+	32	
IS 352	Data Mining & Knowledge Discovery in Databases	12	C	24	
IS 353	Implementation of Databases	12	C	24	
IS 364	IT Security	8	C	16	
IS 381	Distributed System	8	C	16	
IS 383	Internet Application & Programming	8	C	16	
MT 378	Queuing Theory and Inventory Models	12	C	24	
Sub-total		120		284	2.3


 For Deputy Vice Chancellor
 (Academic)

9/4/2021
 Date

OFFICIAL SEAL

END OF TRANSCRIPT

1. The transcript will be valid only if it bears the University Seal.

2. Key for Course Credits: ONE CREDIT IS EQUIVALENT TO 10 CONTACT HOURS. POINTS = GRADE MULTIPLIED BY NUMBER OF CREDITS.

3. Key to the Grades and other Symbols for University Examinations: SEE THE TABLE BELOW

Grade	A	B+	B	C	D	E
Marks	70 - 100%	60 - 69%	50 - 59%	40 - 49%	35 - 39%	0 - 34%
Grade Points	5.0	4.0	3.0	2.0	1.0	0.0
Remarks	Excellent	Very Good	Good	Satisfactory	Marginal Fail	Absolute Fail

3. Key to Classification of Awards : SEE THE TABLE BELOW

Degree		Diploma		Certificate	
Overall G.P.A.	Class	Overall G.P.A.	Class	Overall G.P.A.	Class
4.4 - 5.0	FIRST	4.0 - 5.0	PASS	4.0 - 5.0	PASS
3.5 - 4.3	UPPER SECOND	3.0 - 3.9	PASS	3.0 - 3.9	PASS
2.7 - 3.4	LOWER SECOND	2.0 - 2.9	PASS	2.0 - 2.9	PASS
2.0 - 2.6	PASS				

The National Examinations Council of Tanzania



Advanced Certificate of Secondary Education

This is to certify that **RICHARD S MALLEY**

Index No. **S0135-0659**

sat for the Advanced Certificate of Secondary Education Examination

at **MOSHI TECHNICAL SECONDARY SCHOOL** in **FEBRUARY 2012**

and qualified for the award of an

ADVANCED CERTIFICATE OF SECONDARY EDUCATION

in Division **THREE**

after attaining the following performance:-

Subject	Grade
GENERAL STUDIES	S (PASS)
PHYSICS	E (PASS)
CHEMISTRY	D (PASS)
ADVANCED MATHEMATICS	D (PASS)



[Signature]

Chairperson

[Signature]

Executive Secretary

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AC12 0017086



The National Examinations Council of Tanzania



Certificate of Secondary Education

This is to certify that **RICHARD S MALLEY**

Index No. **S0357-0106**

sat for the Certificate of Secondary Education Examination

at **URU SECONDARY SCHOOL**

in **OCTOBER 2009**

and qualified for the award of a

CERTIFICATE OF SECONDARY EDUCATION

in Division **TWO**

after attaining the following performance:-

Subject	Grade
CIVICS	C (PASS)
HISTORY	C (PASS)
GEOGRAPHY	D (PASS)
KISWAHILI	C (PASS)
ENGLISH LANGUAGE	C (PASS)
PHYSICS	C (PASS)
CHEMISTRY	B (PASS)
BIOLOGY	C (PASS)
COMPUTER STUDIES	D (PASS)
BASIC MATHEMATICS	C (PASS)



[Signature]

Chairperson

[Signature]

Executive Secretary

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CS09 0169463





CHETI CHA USHIRIKI

HII NI KUTHIBITISHA KWAMBA

RICHARD SAMWEL MALLEY

Ameshiriki na Amefanikisha Sensa ya Watu na Makazi ya mwaka 2022

MSIMAMIZI WA TEHAMA WA MKOA WA MANAYARA

Tunathamini utendaji wako bora katika utekelezaji wa zoezi la Sensa

IMETOLEWA LEO
31 OKTOBA 2022

Dkt. Albina Chuwa
MTAKWIMU MKUU WA SERIKALI

