

MY CURRICULUM VITAE

1. PERSONAL INFORMATION

First name: HIJA
Middle name: NASIR
Surname: MSHANA
Nationality: TANZANIAN
Sex: MALE
Date of birth: 10-08-2002
Marital Status: SINGLE

2. CONTACT DETAILS

Phone number: +255 718 990 083
Email: hijamshana123@gmail.com

3. EDUCATION BACKGROUND

SCHOOL / UNIVERSITY	AWARDS	YEAR
Nguva High School	Advanced Level Education	2020 to 2022
St Matthew Secondary School	Certificate of Secondary School Education	2016 to 2019
Kibangu English medium School	Certificate of Primary Education (CPE)	2009 to 2015

5. PERSONA ATTRIBUTE

- Excellent interpersonal skills and the ability to communicate and negotiate concisely
- Belief and trust in personal decisions while remaining flexible in accepting opinions
- Computer skills in both Microsoft word, Microsoft excel, Power point and Data base
- Ability to work under pressure
- Problem solving capability is improving
- Ability to meet deadlines

- High level of integrity, accuracy, honest, accountability, commitment, and self-directive

6. LANGUAGE

LANGUAGE	LEVEL OF PROFICIENCE IN READING, SPEAKING AND WRITING
ENGLISH	GOOD
KISWAHILI	GOOD

7. CAREER OBJECTIVE

To find a challenging position to meet my competencies, capabilities, skills, education and experiences in order to be among of the successful employee

8. HOBIES

Reading Novels

Listening different Music's

Travelling and Exchanging Ideas

9. REFEREES

First referee

Name: ABDUL SAID

Occupation: ENTREPRENEUR

Address: P.O BOX 9093 DAR ES SALAAM

Phone number: +255 775 991 812

Second referee

Name: ARIF MSHANA

Occupation: ENTREPRENEUR

Address: DAR ES SALAAM

Phone number: +255 699 731 122

10. DECLARATION

I Hija Nasir Mshana I declare that the information contained in this document are correct to the best of my knowledge.