



CURRICULUM VITAE

FARIJALA ISSA SHASHANI

1. Personal Objective

I am focused on experience with attitude and achievement of goals. I am also confident and well competent, reliable and organized team player.

2. Personal Information

Name: FARIJALA ISSA SHASHANI
Date of Birth: 20TH FEBRUARY, 1989
Place of Birth: KIGOMA
Marital Status: SINGLE
Sex: MALE
Nationality: TANZANIA
Language: SWAHILI & ENGLISH
Religion: MUSLIM
Health: EXCELLENT

CONTACTS

Mobile Numbers: 0652130359
Post Code Address: 45127 KISARIKA STREET - MWINYI, TABORA
Email: fallyissa12@gmail.com

3. Educational Background

DATE	INSTITUTION	QUALIFICATION
2013-2015	Institute of Finance Management (IFM)	Ordinary Diploma in Banking and Finance
2012-2013	Institute of Finance Management (IFM)	Basic Technician Certificate in Banking and Finance
2005-2008	New Era Secondary School	Certificate of Secondary Education
1998-2004	Gongoni Primary School	Certificate of Primary Education

4. Personal Attributes

- Hard Working, Confidence, Self-true and creativity with team work and build human capacity so as to strengthen the ability of community organization to build their structure, system and skills.
- Ability to plan and manage time effectively.
- Problem solving and decision making.
- Good communication skills and good leadership skills.

Farijala I. Shashani CV

5. Other Skills

- Good Command of Microsoft Word, Microsoft Excel, Microsoft Power point and Internet Explorer
- NAVISION FINANCIAL DYNAMIC (ACCOUNTING PACKAGE)
- (Preparing cheque and Bank Payment Voucher (BPV) and Bank Reconciliation Statement).

SHORT COURSE /SEMINAR ATTENDED

Course Title	Date/Duration	Facilitators	Award
E-Commerce & Marketing	April 1, 2015 to June 8, 2016	United Bank of Africa (UBA)	Certificate of E-Commerce and Marketing

AWARD

Institution	Year	Award
Institute of Finance Management	2013-2015	Certificate of Membership in IFM Banker Student Association (IBSA)

6. Knowledge & Skills Acquired

- Financial Accounting II
- Business Management
- Business Law
- Preparing cheques and Bank Payment Voucher (BPV) and prepare daily summary.
- Marketing, Customer Services Entrepreneurship
- Business Corporate Finance
- Quantitative Method (QM)

7. Working Experience

Organization: Tabora Municipal Council

Duration: December 2021 to Present

Position: Revenue Collector

Duties performed:-

- Collection of Revenue from Business License.
- Collecting Service Levy

Farijala I. Shashani CV

- Collecting of building materials and constructions revenue.
- Collecting of Gate Charge from Tabora Bus stand.
- Collecting of Parking Fees.
- Collection of revenue from agricultural products.
- Collection of building permits revenues.

8. Language

LANGUAGE	PROFICIENCY		
	SPEAKING	READING	WRITING
SWAHILI	EXCELLENT	EXCELLENT	EXCELLENT
ENGLISH	GOOD	EXCELLENT	EXCELLENT

9. Referees

- 1. Rehema Hassa Said**
 Peasant
 P.O Box 174, Tabora
 0754372351
- 2. Shashani Issa Ramadhani**
 Peasant
 P.O Box 174, Tabora
 0756767711
- 3. Mariam Shashani Issa**
 Peasant
 P.O Box 174, Tabora
 0759973744

10. Declaration

I Farijala Issa Shashani, declares that the information given above describes my personal qualification and experiences.