

CURRICULUM VITAE
WAWILA YOHANI MKISI

1 PERSONAL DETAILS

Full Name	WAWILA YOHANI MKISI
Date of birth	06/03/2001
Nationality	Tanzanian
Marital status	Single
Phone number	0748397372
E-mail Address	Mkisiwawila@gmail.com
Address	P.o.Box 149,Mbeya
Region	MBEYA
Language	English and Swahili.

2. PROFILE

A dynamic and goal-oriented Marketing and Public relations graduate from the Tanzania Institute of Accountancy(TIA), Mbeya Campus, with practical experience in customer service and banking operation through fieldwork at CRDB Bank. Equipped with strong interpersonal communication, public engagement, and administrative skills, complemented by digital literacy gained through UNSCO online training. I am passionate about building lasting relationships, delivering excellent service, and contributing to the success of a progressive organization. Ready to learn, adopt and grow in both corporate and public sectors.

3. EDUCATION QUALIFICATION

YEAR	SCHOOL/UNIVERSITY	AWARDS
2022-2025	Tanzania Institute of Accountancy	Bachelor Degree of Marketing and Public Relations
2020-2022	Malangali Secondary School	Advanced Certificate of Secondary Education
2016-2019	Msangawale Secondary School	Certificate of Secondary Education
2008-2015	Shihando Primary School	Primary school leaving certificate

4.PROFSSIONAL EXPERIENCE

Field Training-CRDB Bank, Mbozi Branch
From July 2024 to October 2024

Position. Loan Officer

- Assisted in customer service and front desk operations
- Supported in filling, documentation and client account handling
- Gained exposures to banking procedures and internal controls.

5. LANGUAGE

✚ English

✚ Swahili

6. COMPUTER LITERACY

✚ Microsoft Word

✚ Microsoft Office (Outlook) and internet application

✚ Power point

7. PERSONAL ATTRIBUTIES

- ✦ Time management, Creative, Honest and Respectful
- ✦ Flexible, committed and determined
- ✦ Sales & Marketing Skills
- ✦ Branding Skills and Public Relation Skills

8. EXPERTISE

- Customer service support
- Product Development
- Direct and Indirect Sales
- Cross Selling and Upselling
- Customer Care Service

9. REFEREES

1 BUTUSYO MWAKIPESILE
LOAN OFFICER.
CRDB BANK.
PO.BOX 642-MBOZI.
Email;butusyo.mwakipesile@crdbbank.co.tz
Phone:0756884260.

2 RABANI KNETH MWANSASU
TAX MANAGEMNT ASSISTANT
TANZANIA REVENUE AUTHORITY
KINONDONI-DAR ES SALAAM
Mail.Rabanimwansasu@gmail.com
Phone;0699367590

3 SALUM MUSSA
LOAN OFFICER
CRDB –BANK, MAKAMBAKO BRANCH
Email;Salummusac@crdbbank.co.tz
Phone;0744005922

K. DECLARATION

I'm **WAWILA YOHANI MKISI**, I declare that all the mentioned particulars and given information are true according to the best of my understanding, belief and knowledge.