

CURRICULUM VITAE

PERSONAL INFORMATIONS

First name : Agnes

Middle names : Michael

Surname : Kassian

Date of birth : 20/010/2003

Gender : Female

Marital status : Single

Nationality : Tanzanian

Address : P. O. Box 705 Dar es salaam ,Mabibo

Language : Fluent English and Swahili, both written and spoken

Mobile phone: +255 712159964 / +255 678838035

EDUCATIOB BACKGROUND

DURATION	INSTITUTE/ COLLAGE	AWARD
September,2021 – July, 2023	Idete secondary school	Advanced Certificate of Secondary Education Examination
January, 2017- October,2020	Felix Mrema High School	Certificate of Secondary Education
January ,2010- September,2016	Arusha alliance Primary School	Certificate of Primary Education

WORK AND FIELD EXPERIENCE

I have an experience of one year in which I worked on NAKUMATT SUPERMARKET ARUSHA as Sales associate (2020/2021)

COMPETENCE SKILLS

- ❖ **Ability to communicate** effectively (written and oral) in English as well as Swahili language.
- ❖ **Having leadership**, coaching, Project management and Contract Management Skills.
- ❖ Having effective consulting and advisory Skills that enables Sector staff and client to build their confidence and skills to deal with Tracking movement of Offloading Loading of vehicles with the cargo
- ❖ Competence with standard MS Office Software, (Word, Excel, Power Point, with knowledge.
- ❖ **Analytical skills**, attention to details and ability to coordinate on work.
- ❖ **Able to work under integrity**, confidentiality & objectivity to meet customer needs

PROFESSIONAL SKILLS

Language	Speaking	Reading	Writing
English	Very Good	Excellent	Excellent
Swahili	Excellent	Excellent	Excellent

PERSONAL OBJECTIVES

I am looking forward to build on my extensive range of dealing with market sales with managerial skills at management level within a suitably challenging role. I seek to achieve further professional development in the supermarket sales

PERSONALITY AND DELIGENCE

I am hard worker, able to work under pressure and meet deadlines, results oriented, able to work in a team, (able to work with people from different ethnic background and nationality) eager to learn, high degree of responsibility, proactive, able to work independent, quick adoption to new working environment and adjusting to new job requirements. I also possess leadership skills.

HOBIES

- ❖ Reading novels, newspapers and journals
- ❖ Listening to music and watching movies.
- ❖ Volunteering in social issues.
- ❖ Travelling as a means of learning experience.
- ❖ Innovation and Creativity in entrepreneurship.

REFEREES

Cretus Gaspa Kihega

Academic Master

Idete secondary school

P.O.Box. 640, Tabora

Phone: 0763875818

Waritu Kalebu

Library Technician

Idete secondary school

P.O.Box.640, Tabora

Phone: 0686480572

Neema Thomas

Discipline Master

Idete secondary school

P.o.box 640, Tabora

Phone : +255 618226157

DECLARATION

I, declare that the information provided is complete and correct to best of my knowledge, I understand that any false information supplied could lead to my application being disqualified or my discharge if I am appointed

